



*Kilmory, Lochgilphead, PA31 8RT
Tel: 01546605522
DX 599700 LOCHGILPHEAD
26 January 2022*

NOTICE OF MEETING

A meeting of the **MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMUNITY PLANNING GROUP** will be held by **MICROSOFT TEAMS** on **WEDNESDAY, 2 FEBRUARY 2022** at **10:00 AM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

- 1. WELCOME AND APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group held on Wednesday, 3rd November 2021 (Pages 5 - 18)
- 4. PARTNERS UPDATES**
 - (a) Transport Scotland Update
 - (b) Scottish Fire and Rescue Service Update (Pages 19 - 24)
 - (c) Police Scotland Update (Pages 25 - 28)
 - (d) Architecture and Design Scotland - Climate Action Towns Project Update (Pages 29 - 30)
 - (e) Campbeltown Community Council Update (Pages 31 - 32)
 - (f) Forestry and Land Scotland Update (Pages 33 - 34)
 - (g) Argyll College UHI Update (Pages 35 - 36)
 - (h) Live Argyll - Community Learning Service Update (Pages 37 - 38)

- (i) We Are With You Update (Pages 39 - 40)
- (j) Department for Work and Pensions Update (Pages 41 - 48)
- (k) Citizens Advice Bureau Update (Pages 49 - 50)
- (l) Tarbert and Skipness Community Trust Update (Pages 51 - 52)
- (m) Dunadd Community Council Update (Pages 53 - 54)
- (n) Opportunity for verbal updates from Area Community Planning Group Partners

5. COMMUNITY FOCUS

- (a) Colonsay and Oransay Community Plan 2022-2032 (Pages 55 - 64)

Presentation by Community Planning Officer, Colonsay Community Development Company

6. CLIMATE CHANGE

- (a) Time for Change Argyll and Bute (Pages 65 - 78)

Presentation by Time for Change Argyll and Bute
- (b) Minutes of the Climate Change Working Group meeting held on Thursday, 16th December 2021 (Pages 79 - 86)

7. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE UPDATE (Pages 87 - 90)

Report by Committee Manager, Argyll and Bute Council

8. MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMUNITY PLANNING GROUP GOVERNANCE

- (a) Area Community Planning Group Governance Arrangements (Pages 91 - 104)

Report by Committee Manager, Argyll and Bute Council

- (b) Appointment of Vice-Chair of the Mid Argyll, Kintyre and the Islands Area Community Planning Group (Pages 105 - 106)

Report by Committee Manager, Argyll and Bute Council

9. DATE OF NEXT MEETING

The next meeting will take place on Tuesday, 26th April 2022.

Mid Argyll, Kintyre and the Islands Area Community Planning Group

Contact: Iona Campbell, Senior Committee Assistant; Tel: 01436 658 801

**MINUTES of MEETING of MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMUNITY
PLANNING GROUP held by MICROSOFT TEAMS
on WEDNESDAY, 3 NOVEMBER 2021**

Present: Ian Brodie, East Kintyre Community Council (Chair)
Shona Barton, Committee Manager, Argyll & Bute Council
Antonia Baird, Community Development Officer, Argyll & Bute Council
Councillor Anne Horn
Councillor John Armour
Councillor Robin Currie
Nicola Hackett, Live Argyll
Brian Smith, Live Argyll
Lucy Sumsion, National Farmers Union Scotland
Mairi MacCuaig, Argyll College UHI
Teresa (Tracy) Robertson, Fyne Homes
Caitlin Quinn, Scottish and Southern Electricity Networks
Jamie Joyce, Argyll and the Isles Coast and Countryside Trust
Valerie Nimmo, Campbeltown Community Council
Neil MacFarlane, Transport Scotland
Jen Broadhurst, Argyll and Bute Citizens Advice Bureau
Jeni West, Forestry and Land Scotland
Donald McNeill, Forestry and Land Scotland
Susan MacRae, Skills Development Scotland
James Sullivan, Scottish Fire and Rescue Service
Margaret Wallace, Argyll and Bute Third Sector Interface
Ness Wright, Architecture and Design Scotland
Inspector Paul Collins, Police Scotland
Cathy Cameron, Time for Change Argyll and Bute

The Chair ruled, and the Group agreed, to a variation in the order of business to allow partner attendance. The minute reflects the order in which items were discussed.

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and introductions were made. The Committee Manager outlined the procedure for the meeting.

Apologies for absence were intimated on behalf of:

Councillor Donald MacMillan BEM;
Charles Reppke, Tarbert and Skipness Community Trust;
Sandra MacIntyre, We Are With You;
Phil Dickinson, Craignish Community Council;
Don McKillop, Caledonian MacBrayne;
Catherine Anne MacAulay, Campbeltown Community Council;
PC Laura Evans, Police Scotland;
Hazel Fuller, Dunadd Community Council;
Alyson MacGillivray, South Islay Development; and
Chiara Fingland, Architecture and Design Scotland.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

(a) Meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group held on Tuesday, 24th August 2021

The Minute of the meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group held on Tuesday, 24th August 2021 was approved as a correct record.

4. UPDATE ON INVERARAY TO CROSSAIG PROJECT

The Group considered a recent project newsletter and verbal update from Caitlin Quinn, Scottish and Southern Electricity Networks (SSEN), in relation to the progress of the ongoing Inveraray to Crossaig Reinforcement Project.

Caitlin advised that she would be happy to answer any questions from partners by e-mail following the meeting. Caitlin provided an overview of preparatory work which was being undertaken prior to the next stage of the project and highlighted some community events that she would be attending in the near future.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Project Newsletter by Caitlin Quinn, Community Liaison Manager, Scottish and Southern Electricity Networks, dated October 2021, submitted)

5. PARTNERS UPDATES

(a) Transport Scotland Update

The Group considered an update from Transport Scotland, which provided information around scheduled trunk road projects, including resurfacing works at Ballure; North and South of Tayinloan; Argyll Caravan Park; Ardrishaig; and Artilligan. Neil MacFarlane advised that the dates planned for these works could be subject to slight change due to weather conditions.

Neil advised that a repair of the sea wall at Inveraray was scheduled to be complete and traffic lights removed by mid-November. He also noted that works were underway to install a footway between Minard and Crarae Gardens, with hopes that this would be completed within the next financial year.

Neil confirmed that he and his line manager would be doing a route tour towards the end of the week, and would take time to look at Aqualibrium Avenue, as well as the Hall Street works in Campbeltown which were nearing completion. He noted that surface treatment of the footways in Hall Street, to match other footways in Campbeltown, would be undertaken in Spring 2022.

Neil also highlighted a number of Temporary Traffic Regulation Orders (TTROs) which were in place for upcoming scheduled events such as bonfires, firework displays and Remembrance Sunday events, encouraging people to allow additional time for their journeys where necessary.

Councillor Horn raised concerns around overgrown trees and shrubs at the edge of the road near Barfad Cottage, Tarbert, causing issues for HGV drivers and requested that this be investigated during the scheduled route tour. Councillor Horn agreed to forward more specific directions for the area affected to Neil by e-mail following the meeting and Neil confirmed that he would highlight this to BEAR Scotland's Landscaping Manager as a programme of cyclical vegetation clearance was underway. Councillor Horn also requested that the requirement for signage near Carrick Cemetery to indicate the potential for cars crossing the flow of traffic be investigated again due to ongoing concerns.

Ian Brodie asked if the resurfacing works at Campbeltown Airport had affected any previously scheduled roadworks. Neil confirmed that some schemes had been postponed until a later date, while other roadworks had been supplied by alternative quarries, but the overall programme remained uncompromised.

Discussion took place around road safety issues at the junction of Aqualibrium Avenue and Burnbank Street, with Councillor Armour, Valerie Nimmo and Margaret Wallace highlighting the need for urgent action to prevent a serious accident. Valerie Nimmo noted that she was already aware of one serious incident at the junction where someone had been knocked down by a car. Neil confirmed that following previous discussions around this, he had consulted with BEAR Scotland's Road Safety Engineers and a decision had been taken that any short-term solution in terms of barriers could create a separate issue and the disadvantages of this could outweigh the benefits. Neil noted that a topographical survey had now been completed in the area, and although it may not be possible to implement a short term solution, this could potentially be addressed when implementing the new controlled crossing on Aqualibrium Avenue which would also involve looking at ways to improve the wider area for cars, pedestrians and cyclists. Neil confirmed that he would observe vehicle movements in the area during the route tour with his line manager to see if anything could be done and Councillor Armour encouraged them to visit the site at various times of day in order to fully appreciate the issue.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Report by Neil MacFarlane, North West Area Manager, Transport Scotland, submitted)

(b) Scottish Fire and Rescue Service Update

The Group considered a report highlighting the Scottish Fire and Rescue Service's (SFRS) FQ2 review of local performance across Mid Argyll, Kintyre and the Islands for the period 2021-22.

James Sullivan advised that there had been an overall reduction in incidents compared to the same period of the previous year, and fortunately there had been no fire casualties recorded during this period. He confirmed that home fire safety visits were taking place and although SFRS had been unable to attend schools in person due to the ongoing safety measures in place, work had been undertaken with the Education department to provide information to pupils on issues such as water,

bonfire and firework safety.

James noted that guidance was being prepared in relation to the new fire alarm legislation coming into force in 2022, and this guidance would be available from all fire stations across the area in due course.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Report by James Sullivan, Watch Commander/Local Authority Liaison Officer, Scottish Fire and Rescue Service, submitted)

(c) Police Scotland Update

The Group considered an update from Inspector Collins, Police Scotland, which provided information around different methods of fraud and fraud prevention. Inspector Collins encouraged members of the Group to get in touch if they were aware of anyone who may benefit from education or training around fraud prevention, noting that work was ongoing with financial institutions, Alzheimer's Scotland, and charity groups to ensure that people were well equipped to deal with attempted fraud. James Sullivan offered the support of SFRS in disseminating any fraud prevention literature to vulnerable people during home fire safety visits.

The update also included information around recent vehicle thefts in the local area and Inspector Collins confirmed that apprehensions were made in connection with the enquiry. He noted that he would be in touch with Lucy Sumsion around security advice which could be provided to farmers and urged people to keep their doors and vehicles locked in the interim. Councillor Armour also offered his support in relation to these concerns as a local Member. Inspector Collins noted that there were hopes that Automatic Number Plate Recognition (ANPR) cameras could be placed on the route in future, however this was in the early stages of consideration and would be part of a larger piece of partnership working.

Inspector Collins also spoke to the implementation of a Mobile Police Office schedule and requested that members of the Group get in touch if they had any specific dates, times or events that they would like the Mobile Police Office to be in attendance for.

Inspector Collins provided an update on local police involvement in the COP26 Policing operation, noting that many local officers were supporting this but he was confident that the officers remaining were of an adequate number to provide the required level of service.

Inspector Collins also outlined plans to re-introduce a PubWatch type scheme and highlight information around the impacts of drink and drug driving in advance of the festive period to ensure everyone's safety.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered

and noted the information provided.

(Reference: Report by Inspector Paul Collins, Police Scotland, submitted)

(d) **Campbeltown Community Council Update**

The Group considered an update from Campbeltown Community Council. The update provided information in relation to additional funding for Town Centre Maintenance Officers to assist with their work upgrading and restoring local benches, and included a status update on the runway refurbishment works at Campbeltown airport. The update also highlighted concerns around the road surface on the Esplanade and concerns that windfarm companies were not following the Scottish Government Guidelines on Good Practice in relation to community benefit works.

Valerie Nimmo also provided an update on work which was being carried out with Inspiralba, South Kintyre Development Trust and Architecture and Design Scotland following Campbeltown's designation as a Climate Action Town.

Valerie raised concerns around the Education Change Programme and ongoing consultations, noting that the consultations did not seem to make reference to community input and she had been unable to locate the relevant timescales for the consultation. Shona Barton confirmed that it was hoped that an Education representative would be able to attend the next Group meeting in February to discuss the plans as part of the consultation, and in the interim she would raise Valerie's concerns with the lead officer for the project and ask for information to be made available for circulation to the Group.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Update by Valerie Nimmo, Campbeltown Community Council, submitted)

(e) **Argyll College UHI Update**

The Group considered an update from Argyll College UHI which included confirmation that online course applications were open for the 2022/23 session. The update also provided information around home working; ongoing monitoring of government guidelines in relation to students returning to campuses; closed book assessments being arranged in centres; the resumption of CITB/CSCS testing in Campbeltown and Dunoon; the refurbishment of Lochgilphead centres; the creation of a new Construction/Engineering workshop in Campbeltown; arrangements made for recent graduation celebrations to be shared online in lieu of a traditional ceremony; and the welcoming of 12 new CITB Carpentry and Joinery apprentices in Lochgilphead.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Update by Mairi MacCuaig, Learning Centre Manager, Argyll College UHI, submitted)

(f) Forestry and Land Scotland Update

The Group considered an update from Forestry and Land Scotland (FLS). The update included information around the timber market; local outbreaks of phytophthora ramorum disease in larch trees and measures being taken to reduce the spread of same; work with developers on windfarm proposals in the local area; early stage work around peatland restoration; the success of the Stay the Night scheme; the revision of local Land Management Plans (LMPs); and work being undertaken on the Inveraray to Crossaig Reinforcement Project which included areas of FLS land.

Jeni West also provided a presentation to the Group which included information around the vision, mission, background and purpose of FLS. The presentation also provided information on the work of FLS at a national and local level, and how this links with corporate and national outcomes. Jeni particularly highlighted the successes, challenges and opportunities experienced in the West Region.

Lucy Sumsion requested further information in relation to the work around peatland restoration and Donald McNeill confirmed that this was in the very early stages but he would be happy to provide further information at future meetings of the Group.

Valerie Nimmo raised concerns around windfarm developers using FLS land and not providing community benefit or adhering to Scottish Government Guidelines on Good Practice. Donald advised that a national dedicated Renewables team was responsible for setting out relevant criteria with windfarm developers such as community benefit, however there were difficulties in that there were no legislative requirements for this. Donald provided assurance that FLS would continue to encourage and endorse the principles set out in the relevant Scottish Government guidelines. Lucy suggested that community benefit responsibilities could sometimes be a condition of planning consent, and noted that this may be worth exploring if Valerie remained concerned.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Update by Donald McNeill, Planning Manager, Forestry and Land Scotland, submitted and presentation by Jeni West, Planning Forester, Forestry and Land Scotland, tabled)

(g) Community Learning Service Update

The Group considered an update from the Community Learning Service, which provided information around a return to thematic remits for Adult Learning and Youth Services Work and included contact details of the Community Learning Workers and Team Leaders for each area and remit. The update also included confirmation that workers would continue their engagement and work with partners and learners in line with the new Community Learning and Development Strategic Plan 2021-24 and

the identified priorities therein.

Brian Smith also provided an update on the relaunch of Youth Action Groups (formerly Youth Forums) and the potential for increased youth engagement with the Group in future. He also highlighted that the Scottish Youth Parliament elections would be taking place between November 8th – November 21st 2021 and would result in 3 people being elected for the Argyll & Bute region for a 2 year term.

Brian confirmed that a number of local young people had also been selected as local champions for COP26 and were attending events as representatives of the local area, as part of a national initiative.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Update by Brian Smith, Team Leader – Community Learning Services, Live Argyll, submitted)

(h) Dunadd Community Council Update

The Group considered a written update from Dunadd Community Council, which provided information around a steering group being set up to create a document for Emergency and Disaster Planning; work being undertaken around traffic calming measures to alleviate speeding issues in Kilmartin; concerns around the condition of the C38 road in Kilmichael; a successful application to the Covid-19 Recovery Grant Fund to be used for community events in 2022; public consultation in relation to the use of an award of £2,500 from the Kilmartin Museum Project; and regular updates being provided in relation to the Kilmartin Quarry Extension and Kilmartin Museum projects at each virtual Community Council meeting.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group:

1. considered and noted the information provided; and
2. noted that in the absence of a representative from Dunadd Community Council, any questions could be forwarded to them following the meeting and any responses circulated to the Group.

(Reference: Update by Hazel Fuller, Dunadd Community Council, submitted)

(i) Tarbert and Skipness Community Trust Update

The Group considered a written update from Tarbert and Skipness Community Trust. The update included information around the progress of the Tarbert and Skipness Community Trust Housing Project and requested that thanks be recorded on behalf of the Trust to the Council staff who had been of great assistance with the project.

The update also included information around discussions with local Registered Social Landlords seeking support for the development of social rented properties;

further steps taken towards land acquisition since the Trust's last update to the Group; the submission of a detailed response to the Council's Local Housing Strategy consultation; the completion of an upgrade to the White Shore path; and involvement in the early stages of investigations into a potential community buy out in Skipness.

The update also confirmed that the Community Plan update meeting had been postponed and would now take place on 18th November 2021, with a focus on local housing need.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group:

1. considered and noted the information provided; and
2. noted that in the absence of a representative from Tarbert and Skipness Community Trust, any questions could be forwarded to them following the meeting and any responses circulated to the Group.

(Reference: Update by Charles Reppke, Tarbert and Skipness Community Trust, submitted)

(j) South Islay Development Update

The Group considered an update from South Islay Development. The update provided information around the planned development of Port Ellen Playing Fields; the Sonas Childcare project and ongoing early development of plans for a community day care facility for children under 3; and the distribution of over £50,000 to local groups on Islay and Jura from Covid-19 funding. The update also confirmed that South Islay Development, in partnership with Jura Development Trust and MacTaggart Leisure Centre, had been awarded Community Recovery – Round 2 Funding and had plans to use this for various community benefits including local events and activities for charities and local groups; additional PPE for the re-opening of buildings; and revenue to enable staff recruitment for the new projects.

The Group also considered a local newsletter provided by South Islay Development which outlined information around the new South Islay Development website and included further information relating to the Sonas Childcare and Port Ellen Playing Fields New Pavilion Projects. The newsletter also included information around a planned upgrade to the Filling Station facilities.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group:

1. considered and noted the information provided; and
2. noted that in the absence of a representative from South Islay Development, any questions could be forwarded to them following the meeting and any responses circulated to the Group.

(Reference: Update and Newsletter by Alyson MacGillivray, Development Manager, South Islay Development, submitted)

(k) **Opportunity for verbal updates from Area Community Planning Group Partners**

Jen Broadhurst, Argyll and Bute Citizens Advice Bureau (A&B CAB)

Jen introduced herself as the manager of the A&B CAB, noting that this was her first time attending a meeting of the Group. Jen advised that the Lochgilphead office had now relocated to 18 Argyll Street and this had been well received. She provided an update on the current operations of A&B CAB, confirming that advice was available by telephone, e-mail, and virtual conferencing facilities, as well as face-to-face where there was an accessibility need for clients.

Jen highlighted a recruitment drive for more volunteer advisers, noting that a training programme was scheduled to start in January. She confirmed that there were also opportunities for volunteers in other areas such as administration and communications. Jen also provided information around the AGM scheduled to take place on 15th December 2021, and encouraged anyone interested in becoming a member of A&B CAB to get in touch.

Shona Barton suggested that it may be beneficial to share information around these opportunities with the Group via e-mail and Jen agreed to forward information around this following the meeting for circulation to the Group.

Margaret Wallace, Argyll and Bute Third Sector Interface (A&B TSI)

Margaret Wallace advised that A&B TSI had been given responsibility for distributing a new Communities Mental Health and Wellbeing Fund, and it was hoped that the Fund would be well received and applied for by local grassroots organisations. It was noted that A&B TSI were working with the Council's Employability team to assist in delivering the Young Person's Guarantee and offering placements, mentoring and training opportunities for those who required them. Margaret confirmed that the Inveraray Hub was nearing completion, and it was hoped that meetings and training could be held there in future.

Ian Brodie, East Kintyre Community Council

Ian Brodie advised that East Kintyre were currently involved in consultations relating to a number of projects, including the Carradale-Arran power cable replacement project; the Narachan and West Torrisdale Windfarm applications; the Auchnashavil Energy Storage Project; the Inveraray to Crossaig Reinforcement Project; and the expansion to Crossaig substation. Ian noted that while some of these projects were not directly within the East Kintyre Community Council area, they did affect the main lifeline road to the north and so any decisions did have an impact on local residents.

Ian confirmed that East Kintyre Community Council were also involved in a number of small projects around the village and general Community Council work.

6. COMMUNITY FOCUS

(a) **Argyll and the Isles Coast and Countryside Trust - ACT Now Project**

The Group considered a presentation by Jamie Joyce, Argyll and the Isles Coast

and Countryside Trust, in relation to the ACT Now Project in Mid Argyll. The presentation provided an overview of the aims of the project and work being undertaken, including the promotion of sustainable transport through the delivery of Velotech qualifications as part of the Bikes Back to the Community Project; a Tayvallich bike station which had been set up in conjunction with Sustainable Tayvallich and Keep Scotland Beautiful; future plans for another bike station at the MACPOOL site; and the provision of two eCargo bikes available for hire in the Mid Argyll area.

The presentation also included information around the provision of accredited education on Climate Change; the implementation of the ACT Now Food Share network to reduce food waste; the compilation of a map to highlight like-minded organisations; the delivery of workshops to upskill the community; and future plans for a Mid Argyll Community Tool Library. Jamie encouraged any organisations or groups in the Mid Argyll area who may be interested in becoming involved in any of these projects or hiring one of the eCargo bikes to get in touch with him.

Ian Brodie asked if Tarbert would be included in some of the projects, and Jamie confirmed that Tarbert and Inveraray both featured in future plans for the Project.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Presentation by Jamie Joyce, Project Officer, Argyll and the Isles Coast and Countryside Trust, submitted)

7. CLIMATE CHANGE

(a) Minutes of the Climate Change Working Group meeting held on Friday, 10th September 2021

The minutes of a recent meeting of the Climate Change Working Group, held on Friday 10th September 2021, were before the Group for noting and relevant discussion. The minutes provided an overview of the discussions which had taken place.

Shona Barton highlighted that Climate Change would be a standing item on the agenda for future meetings. Cathy Cameron confirmed that she would be happy to attend a future meeting of the Group to provide a presentation on the recent work of Time for Change Argyll and Bute.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the minutes of the Climate Change Working Group meeting held on Friday 10th September 2021.

(Reference: Minute of the Climate Change Working Group, held on Friday 10th September 2021, submitted)

(b) Climate Action Towns Campbeltown - Project Overview

The Group considered a presentation by Ness Wright, Architecture and Design Scotland, in relation to the Climate Actions Towns Project. The presentation provided an overview of the Climate Action Towns Project and particularly highlighted work which was planned for Campbeltown as one of the selected locations. Information was provided around the project aims; criteria for selection as a climate action town; and the timeline of the project so far. The presentation also provided an introduction to the team members who were involved in the project.

Ness invited questions and suggestions from partners by e-mail following the meeting. Councillor Armour requested that local Elected Members were kept updated on the progress of the project.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Presentation by Ness Wright, Senior Design Officer, Architecture and Design Scotland, submitted)

8. DATA SETS FOR YOUNG PEOPLE IN ARGYLL AND BUTE

The Group considered a presentation by Susan MacRae, Skills Development Scotland (SDS), which provided information on school leaver data reporting. The presentation included information around the different forms of data reporting, with particular emphasis on the Annual Participation Measure. Susan provided an overview of the methods of data collection; different destination groupings; figures relating to recorded destinations for school leavers in the MAKI area and across the Argyll and Bute area until now; and information around continuing trends and factors influencing these figures. As part of the presentation, Susan also provided attendees with a demonstration of how to use the SDS Annual Participation Measure website.

Susan noted that the next data set relating to school leavers as at Summer 2021 would be available in February 2022 and confirmed that she would return to provide an update to the Group at this point.

Discussion took place around the effects of the Covid-19 pandemic on young people and it was noted that the full impact of this was unlikely to be known for some time, however these concerns were being observed and picked up on at a national level. Susan confirmed that SDS would continue to work alongside partners, including the Community Learning Service and Department for Work and Pensions (DWP), to support young people as much as possible through these challenges.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the information provided.

(Reference: Presentation by Susan MacRae, Area Manager, Skills Development Scotland, dated 2nd November 2021, submitted)

9. COMMUNITY LEARNING PARTNERSHIP PLAN

The Group gave consideration to a report and presentation from Nicola Hackett, Live Argyll, which provided an update on the development of the Community Learning and Development (CLD) Strategic Plan for 2021-2024.

Nicola provided an overview of the focus of the Community Learning and Development plan in tackling inequalities and delivering social justice; the partnership working involved; the methods of information gathering and engagement which had been used in informing the new plan; and target groups identified for further consultation. The main themes which had been identified were confirmed as digital skills; core skills for learning, life and work; health and wellbeing; your voice; the learner offer; and improve how we work as a partnership.

Nicola confirmed that progress performance would be monitored and reported annually to the Community Services Committee, Community Planning Partnership, and Area Community Planning Groups. It was noted that HMIE were also undertaking a visit to monitor progress in the following week.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group;

- noted the content of the new plan and acknowledged the clear synergy between the identified Community Learning and Development priorities and those of the Community Planning Partnership;
- noted their recognition of the importance of community capacity building support and the need for partners to focus Community Learning and Development activity on the most disadvantaged communities; and
- agreed to identify areas from the action plan where partners could work effectively together at a local level to support learners and communities as part of COVID-19 recovery.

(Reference: Report and presentation by Nicola Hackett, Business Development Manager, Live Argyll, dated 3rd November, submitted)

10. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE UPDATE

The Group considered a briefing note which provided information around matters discussed during a virtual meeting of the Community Planning Partnership Management Committee, held on 29th September 2021.

Shona Barton provided a further update to the report, advising that the Council had agreed a response to the National Care Service for Scotland Consultation at a special Council meeting held on 28th October 2021. Water safety awareness and partnership working in relation to same was highlighted within the report, as well as the formation of a Short Life Working Group in response to issues raised around staff recruitment and retention. Shona also drew attention to the Connecting Scotland project which aimed to assist digitally excluded households to gain online access and encouraged partners to direct any interested parties to the website link included within the report.

Ian Brodie noted that the area South of Tarbert had been designated as a repopulation zone, and requested that the officer appointed to this project be invited to a future meeting of the Group.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group considered and noted the briefing note.

(Reference: Report by Shona Barton, Committee Manager, Argyll and Bute Council, dated 3rd November 2021, submitted)

11. APPOINTMENT OF VICE-CHAIR OF THE MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMUNITY PLANNING GROUP

The Group considered a report providing information relating to the appointment of a Vice-Chair of the Mid Argyll, Kintyre and the Islands Area Community Planning Group and outlining the expected time commitment and information about the role.

As there were no nominations for the role, Shona Barton and Ian Brodie encouraged anyone with an interest in the position to get in touch with them following the meeting to discuss this in further detail.

Decision

The Mid Argyll, Kintyre and the Islands Area Community Planning Group agreed to continue consideration of the appointment of a Vice-Chair to the next meeting of the Group.

(Reference: Report by Shona Barton, Committee Manager, Argyll and Bute Council, dated 3rd November 2021, submitted)

12. DATE OF NEXT MEETING

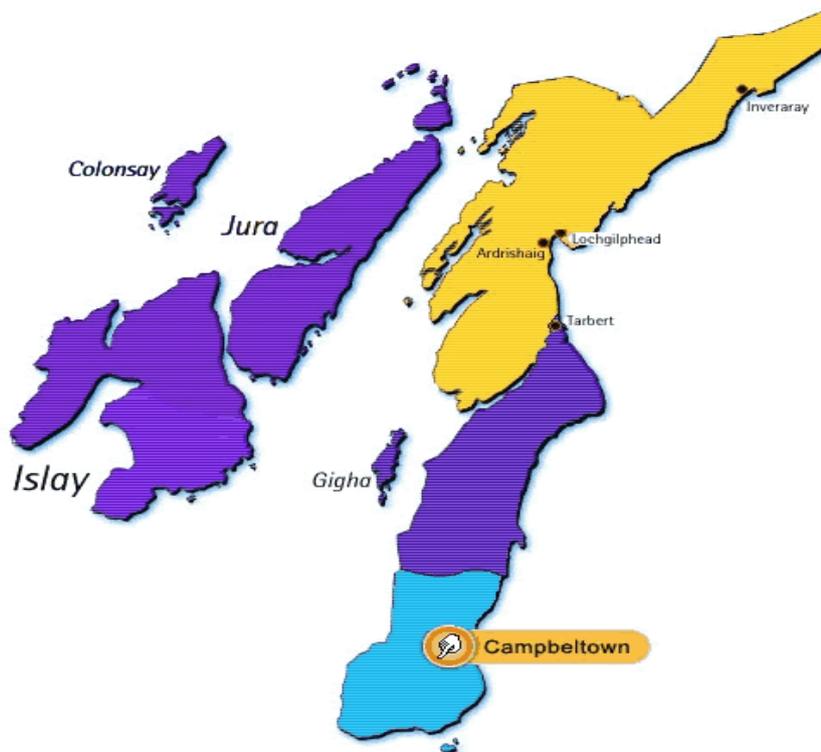
The Group noted that the next meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group would take place on Wednesday, 2nd February 2022 at 10am.

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Mid Argyll, Kintyre and the Islands Q3

01/10/21 to 31/12/21



Mid Argyll, Kintyre and the Islands Incidents 1/10/21 to 31/12/2021
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Incidents	MA 20/21	K&I 20/21	SK 20/21	Total 20/21	MA 21/22	K&I 21/22	SK 21/22	Total 21/22	=/-
Total	41	36	15	92	25	22	30	77	-15
Fire Fatalities	0	1	0	1	0	0	0	0	-1
Non-Fatal Fire Casualties	0	0	0	0	0	0	2	2	+2
Accidental Dwelling Fires	2	2	2	6	0	0	2	2	-4
7KPI's									
Deliberate Fires	1	1	0	2	1	2	0	3	+1
Accidental Fire	4	5	3	12	3	2	5	10	-2
Fatal and Non-fatal fire casualties	0	1	0	1	0	0	2	2	+1
Non-Domestic fires	2	0	0	2	0	1	2	3	+1
Special services incidents	2	3	1	6	4	2	3	9	+3
RTC Casualties	0	0	0	0	0	3	0	3	+3
False Alarms	34	27	11	72	17	16	22	55	-17

Unfortunately, an RTC incident on the A83 led to the death of an adult male during this period.

Incidents of Note

Primary Fires

03/10/2021	Campbeltown	TAYINLOAN	Fire
10/10/2021	Campbeltown	CAMPBELTOWN	Fire
17/10/2021	Port Ellen	PORT ELLEN, ISLAY	Fire with in kiln
10/11/2021	Lochgilphead	ARDRISHAIG	Boat fire
13/11/2021	Campbeltown	CAMPBELTOWN	Small fire within cooker
17/11/2021	Inveraray	A83, INVERARAY	Braking system on HGV lorry.
18/11/2021	Campbeltown	CAMPBELTOWN	Extinguished before arrival of SFRS
23/11/2021	Campbeltown	CAMPBELTOWN	Fire
12/12/2021	Lochgilphead	TAYVALLICH	Extinguished before arrival of SFRS

Secondary Fires

01/10/2021	Oban	OBAN	Refuse
05/10/2021	Tarbert	TARBERT	Refuse
17/12/2021	Lochgilphead	LOCHGILPHEAD	Refuse

Chimney Fires

20/11/2021	Port Ellen	PORT ELLEN, ISLAY	Chimney Fire
27/11/2021	Lochgilphead	LOCHGILPHEAD	Chimney Fire
14/11/2021	Port Ellen	PORT ELLEN, ISLAY	Chimney Fire
20/12/2021	Lochgilphead	CRINAN	Chimney Fire

Special Services

17/10/2021	Inveraray	INVERARAY	Assist SAS
27/10/2021	Campbeltown	CAMPBELTOWN	Effect entry
31/10/2021	Campbeltown	CAMPBELTOWN	Assisting Partner Agencies
08/11/2021	Campbeltown	CAMPBELTOWN	Effect entry
13/11/2021	Inveraray	A83, AUCHINDRAIN	Car in water
17/11/2021	Bowmore	A856 ISLAY	Car left road
27/11/2021	Colonsay	COLONSAY	Assist SAS
29/11/2021	Lochgilphead	LOCHGILPHEAD	RTC
09/12/2021	Campbeltown	CAMPBELTOWN	False Alarm
11/12/2021	Tarbert	A83, TARBERT	RTC
13/12/2021	Port Ellen	PORT ELLEN, ISLAY	Assist SAS
20/12/2021	Inveraray	A83, INVERARAY	Car in water
25/12/2021	Bowmore	BOWMORE, ISLAY	Assist SAS
26/12/2021	Port Ellen	A846 ISLAY	Assist SAS
28/12/2021	Tarbert	A83 TARBERT	RTC
28/12/2021	Lochgilphead	A816 LOCHGILPHEAD	Assist SAS
30/12/2021	Colonsay	COLONSAY	False Alarm

Community Safety Activity

Station	Home Fire Safety Visits	High Risk Visits
Inveraray	3	2
Tarbert	0	0
Campbeltown	2	2
Bowmore	14	11
Jura	0	0
Port Ellen	3	2
Port Charlotte	1	1
Carradale	0	0
Gigha	0	0
Lochgilphead	11	9
Colonsay	0	0
TOTAL	34	27

- Post Domestic Incident Response (PDIR) –4
- Fire Safety Talks – Firework Presentations – Due to Covid-19 restrictions we were unable to go into schools so we integrated our presentations into Education networks and remotely supported schools with the presentations
- Continue to deliver Home Fire Safety Visits and provision of smoke detection where none is fitted. Due to current restrictions surrounding the Omicron variant of Covid-19, SFRS have returned to carrying out High Risk HFSV only. Members of the community who do not meet this risk profile will be able to access Fire Safety guidance via a telephone call with a member of our staff.
- Represented on the MARAC for those affected by domestic Violence
- Participate in Argyll & Bute’s Partnership Approach to Water Safety (PAWS) Group



SCOTTISH
FIRE AND RESCUE SERVICE
Working together for a safer Scotland

Do you know someone
OVER 50 who
SMOKES?



.....
And do they meet one or more
of the following criteria:

- Living alone?
- Mobility issues?
- Using medical oxygen?

THEY MAY BE AT **GREATER RISK OF FIRE**
AND WE NEED TO REACH THEM!



#MAKETHECALL

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to book a free

HOME FIRE SAFETY VISIT

or text "FIRE" to **80800** from your mobile phone

New Smoke Detector Legislation



For information on the new detector standard that will be introduced in Scotland from February 2022:

Open the camera on your phone and fit the below QR code onto the screen. A link to the Scottish Government information will pop up on the screen



[www.Fire and smoke alarms: changes to the law - gov.scot \(www.gov.scot\)](http://www.gov.scot)

Police Scotland - MAKI Area Community Planning Partnership Update for meeting on 02/2/22**Festive Policing Campaign**

At the start of December, the Festive Policing Campaign began and ran throughout the month and into January. The focus of this was to address the traditional issues for the time of year, such as Drink Driving and violent and Anti-Social behaviours. The resourcing plan for this year was heavily impacted due to COVID related absence, as all organisations will have experienced.

A number of persons were reported for Road Traffic Offences, including those found to have been under the influence of alcohol and/or drugs. Local officers, in partnership with Roads Policing officers, are continually working to keep our roads network safe, including recent targeted Speed Detection duties.

As we move into the new year, we aim to combat any and all drug related activities within the MAKI area and in recent weeks have seen a number of positive searches carried out by our officers. We again ask that anyone in the community who has any information on drug supply, contact Police or Crimestoppers and assist us to target those attempting to bring drugs into our towns.

Resourcing

As will be the case in general, we are starting to see the 'green shoots of recovery' in terms of COVID related absences and as such an increased Police presence within our communities is once again possible. Over and above this, here in MAKI we are delighted to welcome five new officers joining the teams in Lochgilphead and Campbeltown. These new probationers will join up over the coming weeks and are all extremely eager to get out and about and meet with everyone and begin on their Policing careers in the area.

Increase in Taser Carrying Officers

Those of us who live within MAKI can consider ourselves lucky, given its beauty and relatively low crime rate in comparison with other localities. However, no community in Scotland is immune to violent incidents and as a result of this, local officers have been trained in the use and carrying of Tasers; now being deployed from both Lochgilphead and Campbeltown Stations. Specially Trained Officers (officers trained to carry Tasers) have been deployed in our communities across Scotland since June 2018 and, following careful review of the use of Taser and its impact within the community, its use has been expanded.

It should be stressed that equipping more officers with Taser is not a move towards the routine arming of police officers in Scotland. Tasers have been shown to provide a greater level of protection for the public and decrease the risk of injury (for officers and the person who is being arrested) when used, i.e. de-escalation of incidents without being fired, where physical force might previously been used and permitting the detention of a suspect with weapons without officers having to get too close. This is at the heart of keeping people safe, which remains a core priority for Police Scotland.

The increase in the number of Specially Trained Officers follows a review which highlighted that officers are increasingly being called to incidents of violence. It also highlighted that assaults on officers and staff have continued to increase. De-escalating situations and keeping people safe is our priority and officers will use the minimum level of force necessary. Any use of force by our officers must always be proportionate and ethical.

Everyone can be assured that our Taser carrying officers receive thorough training which focuses on de-escalation and public safety. The training for officers includes awareness of disabilities, which may present as aggression or those who have communication barriers. Officers must also complete annual refresher training to ensure they are still suitable to carry it. Public safety and transparency underpins every part of

this Policing development and we will endeavour to use all that Police Scotland can provide to continue to keep the communities of MAKI safe.

Keep Safe

Keep Safe is a Police Scotland led initiative which works in partnership with I AM ME SCOTLAND which is a Community Charity that aims to raise awareness of disability hate crime which is seen as one of the most under-reported types of crime in Scotland and the UK. It is estimated that around 97% of disability hate crime goes unreported.

Keep safe aims to work with a network of businesses, shops and organisations to create safe places for people to go if they need help - maybe because they are lost they have lost their wallet, a phone or indeed they are a victim of disability hate crime. Anyone can go into these premises and get assistance from the shopkeepers or the staff members who will assist them in any way possible. These shops and businesses have to meet certain criteria to make sure that they are safe places.

We have the Keep Safe card which is issued to members of the community be that a disabled person, a young person and older person or anybody in the community that would benefit from it. The Keep Safe card contains information about that person and can be used to assist the holder to get help. By producing the Keep Safe card in a premises with the Keep Safe sticker in the window, that person knows that they can get help from a staff member. That help may well be that they just need a seat a cup of tea or it may be the victim of a crime and a staff member can call the police. All of the business packs including Keep Safe Cards have been kindly funded by the Argyll and Bute Community Justice Partnership.

Keep Safe is helping to make sure that people within the community can live a life that they want to live, a life that they choose to live and not a life that's dictated to by other members of the society. You can go from place to place or shop to shop where they want to without fear of any crime or harassment or abuse taking place. Currently in MAKI we have 27 Keep Safe Places which can all be found on the Keep Safe Scotland app. The total across Argyll and Bute is 53 and Scotland wide there are over 800 places available. If you know of somewhere suitable to become a Keep Safe place or could benefit from having some Keep Safe cards please let us know (Laura.evans@scotland.pnn.police.uk)

Dementia Project – the Herbert Protocol

Police Scotland have provided a few updates on this, however the work continued to gather momentum. The Herbert Protocol is an information gathering form that Police encourage the public and partners working with people who live with dementia, to complete. The form has vital information including recent photograph of the individual, health information and important information from their past such as previous addresses, hobbies and places frequented. The aim is that we will never need to use the form, however if someone living with dementia goes missing, this form would be vital for us to find someone sooner and safer. Recently we have been in discussion with the local Dementia link team from Alzheimer's Scotland to look at ideas of promoting the scheme and work has taken place with Argyll and Bute Telecare and Hanover Scotland for those living with Property Exit Sensors. Some members of the Dementia team have now been trained to install call blockers for Argyll and Bute which is brilliant as it saves any stress that might be caused for someone living with dementia to have a stranger in their house to install these.

Frauds

Despite a lot of prevention work in this area, Frauds continue to increase. Coming into spring we expect to see bogus callers add to this as offering work on driveways and guttering or roofs is always prevalent at this time of year. Close working with Police Scotland and Trading Standards will help ensure relevant information is lawfully shared so that all legislation can be used on those causing harm in our communities.

Police Scotland are looking to roll out their own campaign for "Pledge to Stop Scams" for this, we are looking to community groups, members of the Community Planning Partner and the Area Community

Planning Groups to make a pledge of what they could do to help us all tackle frauds that are affecting our communities. We know that frauds don't simply result in financial loss, but a loss of independence and overall wellbeing which makes this a matter for us all to help with. Will you help and take the Pledge to Stop Scams? Would you like an input provided to a community group, or advice for your own organisation or business on fraud prevention. Even a simple pledge that you will share any fraud tactics you become aware of with an elderly relative or a neighbour could go a long way. There is free online training that can be done for this which provides a certificate at the end, and we are working on a website where you can lodge your pledge. Members of the Community Planning Partnership are looking to make their pledge through Selfie Videos that we can share to get everyone talking and sharing. If you would like to know more and get involved please contact PC Laura Evans (laura.evans@scotland.pnn.police.uk)

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MAKI Community Planning Group update | 2nd February 2022

Climate Action Towns work in Campbeltown

About Climate Action Towns

Climate Action Towns is a Scottish Government pilot run by Architecture & Design Scotland. The pilot aims to support place-based climate action in a network of seven small Scottish towns, working collaboratively with local communities. From this, Architecture and Design Scotland will develop learning that can be applied in places across Scotland.

The work in each place is community-led and builds on local knowledge, interests, and aims. As a result, the pilot project is taking a slightly different shape in each place.

Campbeltown has been selected as one of the Climate Action Towns and, along with the other six towns, was selected using a data-driven approach. Firstly, the Scottish Government's Urban Rural Classifications (2016) and Census data (2011) were used to identify 156 towns in Scotland with a population under 10,000. Secondly, 156 towns were then assessed against a number of indicators to narrow down to 7 Climate Action Towns - including the SIMD, flood risk, sea levels, receipt of Climate Challenge Funding and whether A&DS had previously engaged with the place.

The Climate Action Towns project is focusing support on the development of the Campbeltown Community Action Plan (CAP), including help to ensure it considers future climate change and climate risks.

Update on work in Campbeltown

Since the last MAKI meeting on 3rd November 2021, we have worked with the Community Action Plan (CAP) team to:

- Run a series of workshops in December 2021 to share the priorities identified in the CAP survey with the community and develop actions to address these. This involved 26 local people and businesses, and 10 Campbeltown Grammar School pupils.
- Summarise the ideas from the workshops and, together with the CAP team, write up a concise set of actions for the action plan. These actions include some specific climate and resilience ideas/actions.

We are currently working to:

- Prepare a report on the work in Campbeltown to date, including an analysis of the climate risks and opportunities of all CAP actions. This report will be made publicly available.
- Support the publication and dissemination of the CAP (early February)

Potential funding for Year 2

The Climate Action Towns project currently has funding secured until March 2022. Confirmation of Scottish Government funding for Year 2 is currently awaited. Granting of Year 2 funding would, excitingly, allow the Climate Action Towns project to continue to work with the community in Campbeltown to implement the CAP and other climate-related initiatives.

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Campbeltown CC Report for MAKI

Campbeltown Roads The Community Council is still very concerned about the state of the main road along the Esplanade. It is in extremely poor condition and not a good advert for tourism.

Education Louise Connor and Jennifer Crocket gave a virtual presentation to the Community Council on the Empowering our Educators proposals. The CC response will be formalized at our next meeting.

Community Action Plan With input from Architecture & Design Scotland this is nearing completion.

Machrihanish Dunes Expansion The Community Council was generally impressed with the proposals by the Southworth Development. If all goes well, it should increase tourism to the area and provide more employment opportunities locally.

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Forestry and Land Scotland MAKI update January 2022

Land Management Plans

Beinn Ghuillean

- LMP revision started
- Public consultation due summer 2022

Carradale

- LMP being finalized
- LMP due to be submitted to Scottish Forestry (SF) February 2022

Lussa

- Large number of amendments submitted to SF December 2021 due to Larch and Phytophthora ramorum

Renewables

Tangy 4 (Lussa)

Planning permission for the windfarm has been granted for some time. Update to the detailed proposals are needed and some redesign to try and work around the peatland on FLS ground. The windfarm site is split between FLS and private ground.

Cnoc Buidhe (Lussa)

Survey works are on-going to assess the area. Early stages, Belltown are the developer for this site.

BATIII (Lussa)

This is largely up and running, the site has been handed over to the Scottish Power Renewables (SPR) operational team. FLS are still waiting to sort out access road repairs and get as built drawings from SPR.

Clachaig Glen (Deucheran)

Detailed proposals are almost finalised. The developer, RWE, are hoping to submit their planning application by the end of this month. All things going well they have an anticipated construction start date of mid to late 2024.

Earraghail (Carranbuie and Skipness)

Similar stage to Clachaig Glenn, with similar dates in mind.

Glasvaar (Kilmichael)

Epower are the developer for this one, similar stage to Cnoc Buidhe with some survey work being carried out. The site is split between FLS and private ground.

Blarghour (Ardchonnel)

Coriolis is the developer for this one, planning permission has now been issued. The site is largely on private ground with a five turbine locations on FLS ground. Access will be via private ground to the south west. Detailed proposals are still to be agreed.

Larch- *Phytophthora ramorum*

Active SPHNs (Statutory Plant Health Notice) in West Region	91*
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The general situation is not good with significant spread of this disease in Kintyre and mid Argyll areas, some of this with the more aggressive EU2 strain. Further spread and outbreaks are expected in late spring 2022. Felling work is targeting and prioritising felling of larch areas over the next 5 to 10 years to try and limit spread and make use of larch timber before it gets infected.

Peatland restoration

Currently surveying land and identified areas before schedule of works and contracts issues.

Upcoming “complex” operations

Dunardry face felling

- Discussion started with AB&C and other stakeholders
- Liaison with community council and neighbours underway
- Currently scheduling works for Winter 2022

Kilmichael Glen felling

- Harvesting coupe in remote area of Kilmichael forest block with no road access
- A Timber Traffic Management Plan (TTMP) will be required to enable removal of timber off site through Glassary/Bridgend

Other information

Currently 10 staff vacancies in West Region, proving particularly difficult to recruit staff to Lochgilphead area office, difficulties in finding suitable housing are not helping.



Argyll College UHI Report

Campbeltown, Lochgilhead and Islay Learning Centres

Access to Learning Centres

Centres are now entering a phased return, starting with practical courses. In line with current government guidelines.

Courses

- **New – Introduction to a Career in Social Care.** This is a new 6-week part-time course with online tutor support. The course introduces students to careers in social care, and the varied opportunities available.
<https://www.argyll.uhi.ac.uk/courses/scqf-level-5-introduction-to-a-career-in-social-care/#tabanchor>

- **Starting in January**
 - **NQ Social Services & Healthcare – 12-week full-time course starting in February.** Ideally suited to those considering a career in the care sector.
<https://www.argyll.uhi.ac.uk/courses/scqf-level-6-health-and-social-care-an-introduction/>

 - **SVQ 2 & SVQ 3 Social Services & Health Care – Both are part-time work-based courses.** <https://www.argyll.uhi.ac.uk/subjects/courses-starting-january-2022/health-and-social-care-courses/>

 - **SVQ 2 & SVQ 3 Social Services Children and Young People – Both are part-time work based courses.** <https://www.argyll.uhi.ac.uk/subjects/courses-starting-january-2022/health-and-social-care-courses/>

 - **PDA in Technology Enable Care – This course would be of interest to those who are new or want to further develop their skills in technology-enabled care.** <https://www.argyll.uhi.ac.uk/courses/pda-technology-enabled-care/>

- **IT & Business courses**
 - IT In Databases
 - NPA PC Passport
<https://www.argyll.uhi.ac.uk/subjects/courses-starting-january-2022/it--business/>

- **Creative Art's Part-time courses**
 - Drawing For Absolute Beginners
 - Exploring Ceramics
 - Colour & Painting
 - Introduction to Printmaking
<https://www.argyll.uhi.ac.uk/subjects/courses-starting-january-2022/creative-arts-part-time-courses/>

- **Commercial Courses**
 - Elementary Food Hygiene course – online
 - Personal Licence course – online

Dates of courses available on the college website.
<https://www.argyll.uhi.ac.uk/business-training/>

CSCS CITB Tests available at the Campbeltown Learning Centre.

The UHI were offering Free places on a number of Upskilling/Reskilling courses.

[Workforce upskilling and reskilling - Free Upskilling/reskilling courses \(uhi.ac.uk\)](#)

New Commercial Development Officer

The college has a new Commercial Development Officer in post who will developing our range of commercial courses, including Lantra courses, to computing, Catering courses etc. If you feel your area has a particular need, contact your local learning centre. Keep a look out in the local press for courses.



Be inspired, be you!

Community Learning Service update

Argyll has 3 new MSYPS: - Well done to Ryan Macintyre, Baileigh Mcintyre and Chloe Miekle. They have attended and completed a residential training weekend and will be supported by Youth Service CL Workers. They will have an input and voice and a strategic role on the committee of the CPP Management and attend meetings as well as working alongside the local Youth Action groups.

Youth Action Groups: The groups are now active across the authority and will have involvement and a voice as they look to participate in some of the Authorities planning groups. Young People will make the decisions as to which groups to attend and decide how they will represent themselves as they want their input to be meaningful and informative.

Adult Learning: A consultation of engagement is taking place with Learners and Partners at local levels to identify provision required by learners and also the provision gaps. This is being done through a variety of ways including face to face consultation and online questionnaires.

<https://forms.office.com/Pages/ResponsePage.aspx?id=oyzTzM4Wj0KVQTctawUZKV-500EnV51AlrPx7rnRhNBUQTY3SFY5UkdSVVVFUIXV1NCMU9UUIEyUC4u>

No-One Left Behind (NOLB) - 2020 -2021 We continued working with learners through another year of COVID lockdown and supported a further 17 people via online and non - face to face provision to assist them in developing their skills and move into positive destinations, improve their chances of employment, address barriers and challenges and gain accredited qualifications. This resulted in 6 learners entering Further Education, 5 people entering into Employment and we continue to work with the other 6 learners who are still working towards a positive destinations and will complete by end of March 2022. SQA accredited learning qualifications have been achieved in Employability Awards, Core Skills including Communication , Numeracy Working with others , Health and Wellbeing Award and Volunteering Awards.

HMIE Inspection: The findings of the recent visit to Community Learning and Development in Argyll and Bute Council report can be found www.education.gov.scot and there will be a press release issued shortly on behalf of the Council and LiveArgyll.

Youth Work Recovery Outdoor Education Programme: This has now come to an end and been evaluated. We offered young people from across Argyll and Bute the opportunity to achieve accredited awards and the experience of quality outdoor learning opportunities whilst developing a range of personal and team skills. The programme was delivered by Community Learning in partnership with Hebridean Pursuits Outdoor Learning, secondary schools and the Education Psychology Service. All 10 of Argyll and Bute's secondary schools were allocated up to 10 places on the programme. Activities were delivered to achieve core outcomes of increased confidence, self-esteem and resilience, building life-skills, encouraging self-respect, introducing coping mechanisms, improving mental, physical and emotional wellbeing and developing aspirations for the future.

There were many outcomes achieved and positive impacts which included 99 Young people taking part in the outdoor learning experiences that challenged them, accredited learning achieved - 45 young people gaining SQA Health and wellbeing awards, 23 young people achieving Dynamic Youth Awards and 14 young people achieving Hi5 awards. 80% reported their Wellbeing improved, 53% increased their re-engagement with Education and 40% saw their choices and behaviour improve in a positive way.

Argyll and Bute Project Update

Date of meeting: 02/02/2022

Mid-Argyll, Kintyre and the Islands area Community Planning Group

Round-Up

We Are With You have enforced Covid restrictions again over the Christmas period.

Our service supports clients with substance misuse access or those affected by someone else's use. At this time we are offering a blended approach to support. We Are offering telephone appointments/ video calls, virtual group work sessions and continue to prioritise the high risk and vulnerable in person supporting those who need it most . We have had some staff self isolating but this has been mostly due to other contact travel on ferries and own family contacts for example. The majority of our staff team are fully vaccinated.

We continue to develop our service and we are actively seeking new referral routes. We continue to establish and develop new partnerships. We are in discussion with local housing providers in Helensburgh and Bute. To look at the possibility of us getting some premises in the heart of these communities where we struggle to find appropriate places to meet. The vision is these would become valuable community resources for us and the people we support and partner agencies. We propose to run Helensburgh as a pilot and already have identified a flat. If this proves successful we would hope to replicate this in all the localities.

We have met with 2 new community workers Peter Ellerton MAKI Link Worker and Patrick Cavanagh A&B Homeless and Addictions Nurse and envisioned future working partnership. Along with ongoing work with Criminal Justice Social Work, GP Surgeries, CarrGomm, Acumen, LAAS(Lomond and Argyll Advocacy Support) and Public Health Living Well Networks.

Sandra Macintyre, We Are With You (MAKI)Team Leader 21.2.22

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DWP Partner Update 19/01/2022

Count of customers – Universal Credit and Legacy benefits (Stats Xplore 19/01/22)

Universal Credit – Number of People on UC by Age Group at December 2021 (all conditality groups)

Jobcentre Plus	18 – 24	25 – 39	40 – 49	50 – 59	60+
Campbeltown	119	344	193	154	84
Dunoon	157	469	238	217	83
Helensburgh	183	478	244	197	90
Oban	231	665	334	291	156
Rothesay	78	235	139	126	79
TOTAL	768	2191	1148	985	492

Universal Credit – Number of People on UC by Conditionality Group at December 2021

Jobcentre Plus	C'town	Dunoon	H'burgh	Oban	Rothesay	TOTAL
Searching for work	246	364	283	518	201	1612
Working – with requirements	163	202	225	268	97	955
Working – no requirements	192	196	266	378	93	1125
No work related Requirements	266	348	360	414	210	1598
Planning for work	9	20	22	33	13	97
Preparing for work	35	49	52	73	36	245
TOTAL	911	1179	1208	1684	650	5632

Jobseekers Allowance as at May 2021 – Argyll & Bute

Male	170
Female	89
Total	259

Employment & Support Allowance as at May 2021 – Argyll & Bute

Phase of claim	
Assessment phase	117
Work Related Activity Group	349
Support Group	2257
Total	2723

Income Support as at May 2021 – Argyll & Bute

Statistical Group	
Lone Parent	70
Carer	122
Total	192

Cut to the Universal Credit taper rate, and Universal Credit Work Allowance increased

The taper rate means that if people increase their earnings, by working more hours for example, their Universal Credit is gradually reduced. The current taper rate is 63p, meaning for every £1 a person earns after tax, their Universal Credit is reduced by 63p.

The Chancellor announced that the Government is cutting the taper rate by 8p, from 63p to 55p, ensuring more money in people's pockets.

The Work Allowance allows some households to earn a set amount before the taper rate kicks in. This is generally for households on Universal Credit who are in work and either looking after a child or have a household member with limited capability for work.

Work Allowances are currently set at £293 a month if the household receives housing support, or £515 if they do not receive housing support. These are both being increased by £500 per year.

Both of these changes will be implemented from December 2021, and together will benefit 1.9 million households who will on average keep around an extra £1,000 a year. The changes apply across Great Britain, and the Northern Ireland Executive will be funded to match them.

General support

Work Coaches can use the **Flexible Support Fund** to help customers cover travel costs for up to 3 months when they start work, as well as using this fund to remove other barriers when a customer has a job offer. This can be used to remove barriers such as clothing, tool, equipment of training.

JCP has also recently purchased provision via the **Dynamic Purchasing System** for a small group of customers in Dunoon to give them support in learning basic computer skills. A further course is due to start in Helensburgh on 17/1/22.

Access to Work

Access to Work can help people get or stay in work if they have a physical or mental health condition or disability. The support depends on needs but through Access to Work can apply for:

- A grant to help pay for practical support with your work
- Advice about managing your mental health at work
- Money to pay for communication support at job interviews

There is also support available for mental health support which can be accessed without being diagnosed with a condition.



WelcomeToAbleFutures.pdf

[Access to Work: get support if you have a disability or health condition - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Helping people understand how Universal Credit can support them

DWP has launched a new campaign to help people understand the support that Universal Credit (UC) could offer them. The digital advertising campaign will help people, including those on legacy benefits, understand the tailored support they could access through Universal Credit, whether they're in work, out of work, or unable to work at the moment.

A new web page will help guide people through Universal Credit, detailing the support it offers and how it works to make sure people are getting all the financial support they are entitled to – all in one place. [Find out more](#)

Evidence to Verify Housing Costs

When claimants are given a list of acceptable evidence to verify their address, they will no longer be able to provide a mobile or digital telephone bill. These documents do not prove that they are currently living at the address. If claimants have a landline phone bill, this is acceptable and can be used as evidence

Job Entry: Targeted Support (JETS)

JETS is being extended to Friday 30 September 2022. It is designed for claimants who are close to the labour market and require light-touch employment support, including digital skills or support finding a new career path, work coaches can refer customers to this provision.

Bringing New Style Jobseekers Allowance (JSA) and Employment & Support Allowance (ESA) obligations in line with Universal Credit

A recent change was made to bring the obligations in new style JSA and ESA benefits in line with those in Universal Credit.

This will mean that, as is the case for Universal Credit claimants, if someone in receipt of new style JSA and ESA fails to do what they have agreed to in their Claimant Commitment without good reason - such as having or caring for a child, or a change to a health condition - their payments may be reduced for a set period. This is known as a sanction.

All Claimant Commitments are tailored to a person's personal circumstances and local jobs market, and claimants affected by this change are being informed of the introduction of the new process. Sanctions are only applied as a last resort when a claimant is not engaging with the commitment they have made. If someone disagrees with a decision, they can ask for it to be looked at again.

Minimum Wage Increases

The [National Living Wage](#) (link) will rise from 1 April 2022 to £9.50. The rate for 21-22 year old will also increase to £9.18, 18-20's will move to £6.83 and the apprentice rate will be £4.81.

Working Tax Credit Changes

During the pandemic, WTC customers did not have to tell HMRC about temporary short-term reductions in their working hours as a result of coronavirus. From 25 November 2021 customers will have the usual one-month window if they are not back to working their normal hours [Working Tax Credit customers must report changes to working hours - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/working-tax-credit-customers-must-report-changes-to-working-hours)

Carer's Allowance Supplement - Scotland

The eligibility date of the next [Carer's Allowance Supplement](#) payment will be 11 October 2021 for customers living in Scotland and in receipt of Carer's Allowance on that date. Recognising the additional pressures unpaid carers face as a result of the pandemic, the December [payment will be doubled](#) to £462.80.

Child Winter Heating Assistance - Scotland

The Scottish Government has laid legislation extending the eligibility criteria for [Child Winter Heating Assistance](#) to include customers living in Scotland aged 16 to 18, in receipt of the enhanced daily living component of Personal Independence Payment during the qualifying period. If the legislation is passed, the payment will also be backdated to last year. Winter 2021 payment of £202, are expected to be made from the end of November in batches over the winter.

Warm Home Discount Scheme for Winter 2021/22

The Warm Home Discount (WHD) is a government scheme that obligates the largest energy suppliers to credit a £140 discount onto the electricity bills of certain low income households.

Recipients of the Guarantee Credit element of Pension Credit will receive a letter by mid-December advising whether the discount will be paid automatically by their energy supplier, or if they need to contact the WHD Helpline by 28 February 2022 to confirm their eligibility.

The WHD Helpline opens on 18 October 2021 - Tel: 0800 731 0214.

A limited number of WHDs are also available to other low income households. Non-Pension Credit customers should contact their energy supplier for further information. [Find out more](#)

Action taken to help stop pension scams

New regulations to help prevent pension savers being subject to scams, came into force on 30 November.

There have been cases of fraudsters trying to trick those of pension age into moving their pension pots into fake accounts. The new red and amber flag system allows transfers to be stopped or paused when there are tell-tale signs of fraud, like “too good to be true” incentives such as free pension reviews, early access to pension cash, or other time-limited offers.

To mark the new regulations two [videos](#) have been produced, one featuring the [Minister for Pensions](#), which help explain to people what the changes mean for pension savers and how the regulations will work.

As this is an important message, we would be grateful if you could help us get the news out there, such as sharing the posts on your social media channels. More details of the new regulations can be found on [GOV.UK](#).

Tax liability of coronavirus support schemes

HMRC are reminding people that grants and payments from schemes to support businesses and self-employed individuals during coronavirus (COVID-19) are taxable. They should be declared as taxable income on company tax returns in line with the relevant accounting standards.

To find out more visit [Reporting coronavirus \(COVID-19\) grants and support payments](#) on GOV.UK.

Advice on Finances - Scotland

Households experiencing financial difficulties are being [offered greater support\(link is external\)](#). The Money Support Scotland website, funded by the Scottish Government, will point users to a range of organisations committed to promoting the take up of social security benefits, free debt advice and access to affordable credit.

Internet Voucher Scheme - Scotland

Homes and businesses in Scotland that are unable to access fast internet speeds now have until 31 March 2022 to apply for funding worth up to £400 under the Reaching 100% (R100) [Scottish Broadband Voucher Scheme\(link is external\)](#). An additional £250 is available for those in the hardest-to-reach areas.

Early Learning and Childcare Consultation - Scotland

A [consultation](#) seeking views from organisations and individuals on the proposed public service delivery objective under the data sharing provisions. The aim is to enable data sharing between DWP, HMRC, the Scottish Government and Scottish local authorities to improve take-up of the targeted offer of early learning and childcare (ELC) in Scotland to eligible 2-year-olds. Data sharing is envisaged to help identify households that are eligible for funded ELC and to inform them of their likely eligibility and improve take up. The consultation ends on 7 March 2022.

End

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Argyll & Bute Citizens Advice Bureau MAKI Community Planning Update

ABCAB is once again preparing to re-open fully to clients requiring face to face appointments. Services have continued to be provided by telephone, email and video conferencing. The Bureau is currently recruiting for volunteer advisers and is looking to re start the training program in the coming weeks. Welfare rights advice continues to be the main area of advice for our advisers, with Debt advice slowly increasing once more. Energy debt constitutes around 40% of the debt advice we provide, with many clients worried about the rising cost of living and reliant on credit cards to cover living costs.

The Bureau held it's AGM on the 16th December and elected our new Board of trustees. Minutes and Annual accounts can be found on our website.

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TARBERT AND SKIPNESS COMMUNITY TRUST

UPDATE TO THE MID ARGYLL KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP

2nd February 2022

Tarbert and Skipness Community Trust Housing Project continues to make progress and had appointed consultants to look into the feasibility of developing an area of land for new affordable home. They will report shortly on their findings.

The Trust held community meetings on 18th November 2021 to seek updated feedback from the community and business owners in respect of the project to increase the number of affordable homes within the village. The evening session had a good range of community and business attendees, including the Leader of Argyll and Bute Council, Councillor Robin Currie and there was considerable discussion on current housing issues and solutions that have been used to address such concerns in other communities.

The Trust also undertook an awareness campaign to encourage families with unmet housing needs to register their need on HOMEARGYLL. The campaign included a mail shot to parents and guardians, leaflets to retail businesses in the centre of the village, social media releases and coverage in the local newspaper.

The feedback from the meetings was presented to the Trust in December and allowed it to reaffirm its commitment to promoting new affordable housing for the community.

The Trust will be in a position to update the partnership on the outcomes from its project at the next meeting.

The Trust was represented at the first meeting of the Community Housing Network Group organised by Argyll and Bute Council housing team which is intended to bring community groups together to share experience and knowledge around issues related to community led housing projects.

The possible community buy out in the village of Skipness is still under consideration but there are alternative possibilities which might prove more beneficial to the community, but are still in the early stages of development by a third party.

The Trust hope to do a full renewal of their Community Plan later in the year and are looking at options to assist with the funding of that important piece of work.

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Dunadd Community Council – update

Currently, Dunadd CC are involved with the following-

- Kilmartin speeding issues – we met with the roads team in Kilmartin in November to discuss next steps following the speeding survey. The roads team are looking into what traffic calming measures can be installed.
- TSL the appointed contractors for the Kilmartin Museum project have given us unrestricted funding of £2500 – we did a survey last year asking residents to vote for how they would like the money spent. The majority voted for new picnic benches on Kilmartin Green. The results of the survey have been sent to TSL.
- In November, we had a presentation from Gilbert Stevenson on the Glasvaar Windfarm proposal and a discussion took place on the reintroduction to Lynx by Pete Creech.
- We await the council's decision on next steps for the C38 (expected Feb/March 2022)
- We continue to receive updates on the Kilmartin Quarry Extension and the Kilmartin Museum at our meetings which are currently held every 2nd month on-line.

Hazel Fuller

Secretary

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**Community Plan
Colonsay & Oransay
2022 - 2032**

Colonsay & Oransay

- Around 130 full-time residents
- 2 children in the primary school; there were 5 in 2012
- 4 children in pre-5 – a big (and noisy) improvement!
- In 2012, almost three quarters of the population were over 45; the story is much the same today
- This means less than 10% of the population are of working age

The community has achieved a
lot in the last decade

A great deal of this came off the back of the 2012
Community Plan

Several of the projects identified in the 2012 consultation have been progressed in recent years

Housing

Since 2012 there have been great strides made towards increasing our stock of affordable housing on the island with the community-led development of 9 affordable units in Scalasaig and another 5 social houses at Port Mor set for completion in 2022/23

Community Ownership

It was identified in 2012 that further community ownership of land and buildings could provide solutions to depopulation, create employment opportunities and tackle the lack of affordable housing. Adding to the community crofts at Uragaig and Port Mor, the community now owns the Old Baptist Manse and 2 plots of land at Scalasaig, one of which will be used to site 2 business units.

Infrastructure

CCDC have been able to progress plans for yacht moorings and a local campsite with both projects aiming to be on site this year

Fuel Provision

We have continued to provide, improve and maintain affordability of the petrol, diesel, coal and gas for the island

Community Garden

Our beautiful community garden is growing every year and now hosts a well-used play-park space

Recycling

Although the large-scale plans for a community renewable scheme were not progressed, we now have an industrial composting system up and running and currently churning out compost for local use!

Some other 2012 projects that have progressed: an upgrade to the community website; a dedicated heritage centre; the Book Festival; improvements to Kiloran Bay car park; cinema club **and some that still require some work...** a community freight service; renewable energy schemes; local environment monitoring;

We will soon have somewhere to house some lovely new residents



We need to figure out how to retain them, support them and make Colonsay & Oransay great places to live, work and raise a family.

Our Consultation Programme

- ❖ Community led
- ❖ Inclusive
- ❖ Comprehensive



Survey 1

January



Focus Groups

Feb-Mar



Survey 2

March



Who are we consulting?

Residents
(Full &
Part Time)

Community
Organisations

Local
Businesses

People who
own
property/
businesses
on the islands

External
stakeholders/
service
providers



Seeking testimonials and views from external shareholders and service providers



Thank You!
Moran taining!



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Time for Change

Presentation to MAKI Community Planning Group

Wednesday, 2nd February 2022

Our purpose

We want to bring about change by speaking out about climate change, providing support and guidance to community and council groups and working with local elected representatives to make the climate crisis a priority for Argyll and Bute.

We seek to raise awareness of both the threats posed by climate change and environmental degradation (specifically in relation to Argyll and Bute) and also the potential solutions to these problems at a local level.

How we started



What we do

- build relationships with our local MP, MSPs and Councillors, expressing the urgency and scale of the climate crisis
- urge our representatives to educate themselves on the **climate crisis** and take more action such as: declaring a climate emergency; attaining **decarbonisation** targets; achieving **net zero** carbon emissions; and **divestment** of pension funds from fossil fuels (see brief explanation of these terms in later slides).
- organise awareness-raising events in our local communities, acting as a link between communities, businesses, civil society groups and politicians

Our achievements

2019

- organised an evening of talks about electric cars and rewilding and a two-day Sustainability Jam
- arranged a climate hustings before the 2019 General Election
- organised school strikes in Lochgilphead as part of global climate strike

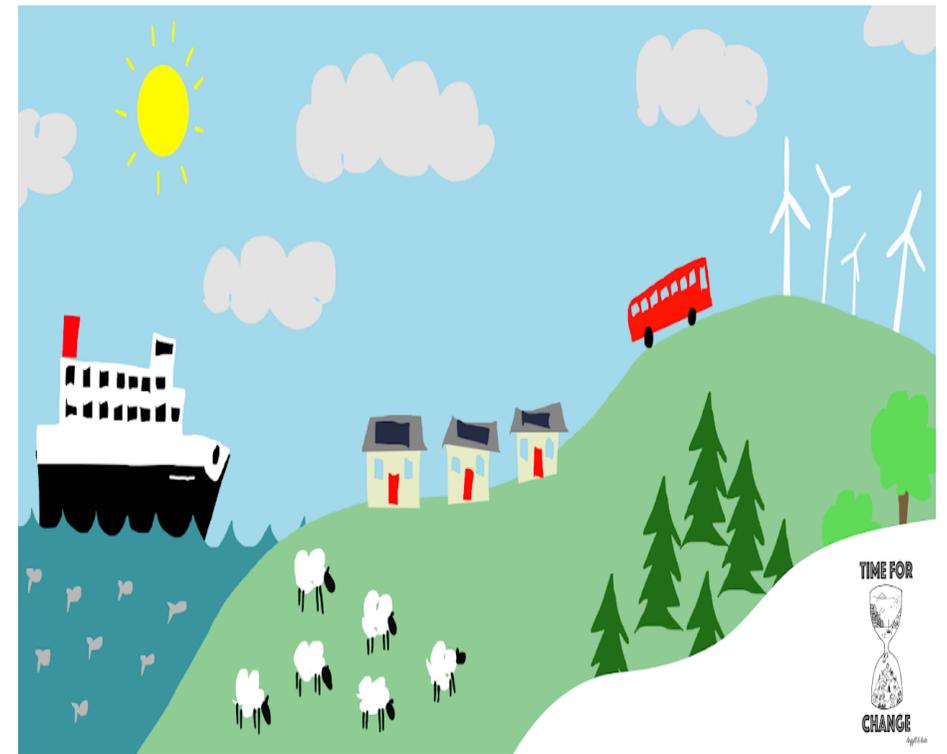
2020

- met with our MP Brendan O'Hara
- set up close links with environmental groups in Tayvallich, Helensburgh (Plastic-free Helensburgh) , and Cardross (Cardross CAN) all of which have made significant contributions in their own communities
- organised meetings with MSPs, Michael Russell and John Finnie, both of which were attended by over 40 constituents
- established an effective relationship with Argyll and Bute Council and have been in frequent contact with them about their new Decarbonisation Plan.

2021

- organised Global School strikes in Lochgilphead and Helensburgh
- delivered our own Climate Change Summit (with over 100 attendees)
- continued to meet and build relationships with Councillors, MPs and MSPs
- organised climate change hustings for the 2021 Scottish Parliament elections
- raised awareness of climate change through frequent articles in local newspapers and further engaged with people

ARGYLL & BUTE CLIMATE SUMMIT SEPTEMBER 20TH 2021



2021 (continued)

- organised Global Days of Action in Oban and Helensburgh
- broadened and expanded our following
- participated in Area Committee meetings and CPGs across Argyll and Bute
- presented a stall at the A&B climate summit
- delivered a presentation at the climate education summit
- liaised closely with councillors on the Climate Emergency Declaration and on Carbon Literacy Training
- succeeded in requesting that the Council add climate change to implications in all Council papers

**GLOBAL DAY
OF CLIMATE
ACTION**

**OBAN
NOV 6**

10:30AM MEET UP AT OBAN
CLOCK TOWER
(OUTSIDE TRAIN STATION)

11AM HUMAN WAVE ALONG
THE ESPLANADE

On 6 November 2021, world leaders will meet in Glasgow for the COP26 Global Climate Summit. On this day, people across the world will take to the streets calling for **real** and **urgent** action to be taken on climate change. In Oban we will join the global mobilisation by forming a great blue wave of people along the seafront to represent rising sea-levels and flooding caused by climate change. The wave will also be a celebration of all that we love about our coastal town and wish to protect. Dress up in blue and get creative! Bring friends, bring family, bring fun and bring joy

Let's mobilise for a better world.

TIME FOR
CHANGE

Some terms explained

Briefly!

Climate Crisis

'Global surface temperature will continue to increase until at least the mid-century under all emissions scenarios considered. Global warming of 1.5°C and 2°C will be exceeded during the 21st century unless deep reductions in carbon dioxide (CO₂) and other greenhouse gas emissions occur in the coming decades' ([IPCC 6th Assessment Report](#)) (further information on Climate Crisis from notes below)

Decarbonisation

- Decarbonisation is the reduction of carbon
- It involves moving to an economic system that reduces the emissions of carbon dioxide (CO₂)
- In its 2021 draft [Decarbonisation Plan](#) A&B Council sets out its strategy to reduce CO₂ in the area in order to achieve 75% carbon reduction by 2030 and **net-zero** before 2045
- Key areas are in waste, energy and water consumption and transport

Net Zero

- Net Zero is about no longer adding to the burden of climate-heating gases in the atmosphere.
- Emissions previously and currently released into the atmosphere will change the climate even if we stop emitting tomorrow. That is why Scotland and all other countries need to adapt to changes in climate as well as lowering our emissions to minimise further changes.
- Achieving Net Zero is about including actions that compensate for those remaining emissions that we cannot yet do completely without (e.g. we can't fly without burning kerosene, grow food without applying fertilisers, or buy goods without some emissions to make and transport them).
- Following COP26 the Scottish Government has pledged '.....to go further and faster in our own journey to net zero (<https://www.snp.org/nicola-sturgeons-statement-on-the-outcomes-of-cop26/>)

Divestment

Most Councils (including Argyll and Bute) still invest in fossil fuels through their pension funds thereby contributing to carbon emissions, climate change and air pollution. It also puts their employees' pensions at risk due to the increasing volatility of the fossil fuel industry and therefore is the long-term financial risk to investors.

(see UK Divest Guidelines for councillors: <https://www.divest.org.uk/wp-content/uploads/2021/05/Councillor-briefing.pdf>)

How can the CPG help us with our goals in 2022?

- encourage all Council and Community Council members to undertake **Carbon Literacy Training**
- help make climate change a priority by raising with the Council and MPs/MSPs the issue of local and national climate change commitments, making the case for divestment and engaging with the Council's **Decarbonisation Plan**
- facilitate connections between local groups to increase a climate change network across Argyll and Bute and share examples of good practice at a community level
- support us in promoting a community campaign around household energy use, particularly as energy price cap is coming in in April. 'Save on your energy bill - economically and in emissions'
- help us circulate accessible information about air-source heat pumps (including grants/prices)
- encourage the Council to make toolkits available for school teachers
- encourage the Council to create incentives for heat pump installation

More information and resources

[Time for Change Argyll & Bute - About \(google.com\)](#)

A&B Council draft [Decarbonisation Plan](#), 2021

[IPCC 6th Assessment Report](#) (headline statements)

[UK Divest Guidelines](#) for councillors

[Scottish Government Statement on COP26 Outcomes](#)

Climate Change Working Group

(a sub-group of Argyll and Bute's CPP Management Committee)

Thursday 16th December 2021, 10:00 – 11:30

Attending:

Stan Philips, Operations Manager, NatureScot (Chair)

Angela Anderson, H&L ACPG representative and Plastic Free Helensburgh

Anna Beswick, Sniffer

Laura Corbe, OLI ACPG representative and Oban Community Council

Theresa Correia, Scottish Enterprise

Charles Dixon-Spain, Vice-Chair. B&C ACPG representative

Bill Dundas, ScotGov

Becky Hothersall, Community Development Officer (OLI), Argyll and Bute Council

Jamie Joyce, Argyll Coast and Countryside Trust

Ross McLaughlin, Head of Commercial Services, Argyll and Bute Council (from Item 3)

Cathleen Russell, Chair of ColGlen Community Council and Director of Scottish Rural Action

Apologies received:

Lucinda Gray, Highlands and Islands Enterprise

Willie Lynch, Chair of B&C ACPG

1. Welcome and apologies

Stan welcomed the group and introduced Anna Beswick, Business Manager for Sniffer. He thanked Anna for joining the meeting at short notice. Anna explained that Sniffer is a consultancy specialising in complex environmental programmes and is currently helping various partnerships to deliver climate action plans. One significant focus is the Adaptation Scotland programme, working with various regions and islands in Scotland to progress climate resilience collectively, including the Climate Ready Clyde project.

2. Minutes of Last meeting

The minutes of the November meeting were accepted as an accurate record. The group agreed to check the action grid at the end of the current meeting.

3. Update on Mitigation and Adaptation next steps – Stan

Stan had recently met with Anna/Sniffer to discuss ideas and the possibility to bring in people who are at later stages of undertaking comparable projects. Anna added that she is to get to know and understand us as a group and to hear what's happening in Argyll and Bute (A&B). She felt it would be interesting to have input from others across Highlands and Islands as we think about how to take work forward. Anna can facilitate with contacts, case studies and attendees of our meetings in the new year. Theresa mentioned that she has responsibility across the highlands as well as A&B but has not seen a lot of action plans so find it helpful to see how others are doing. Angela noted that we have lots of unique needs in A&B and agreed it will be really valuable to learn from regions with similar challenges.

There are lots of reports of the need to act but uncertainty about opportunities/routes forward.

Anna mentioned two Sniffer initiatives that have done lots of work on developing their evidence: one in Highland (with comparably disparate populations) and one in Loch Ken (Dumfries and Galloway) exploring how climate change work fits within its Community Development remit. Anna can suggest examples and we can see what would be useful. She will enquire to see if we can get someone for the 20th Jan.

Angela suggested the next step would be to show Sniffer what's happening in A&B. Anna said that can be part of initial activities to do in the planning process to formalise this knowledge – great to get on with but not a barrier to sharing.

A discussion followed about the scope for mapping (e.g. Jamie's EConnect map) to help keep people informed of activity and progress. Transport was raised as being a significant part of A&B's carbon footprint. Stan suggested the group's main work in relations to transport will be engagement. The group discussed a lack of public data on electric car charging points. Charles shared that [ZapMap](#) is well resourced and updated. It could be signposted from the group's resources and to encourage further action from the Council.

Stan summarised that Jamie's maps are the best current source of collated info on climate change action in A&B.

Stan noted an undoubted need for funding. Anna agreed the group would be likely to need an officer to pull together the info and identify funding streams. Lots of Adaptation Scotland work is helping partnerships build the business case for change and economics – what want to deliver, and costs/benefits. There are various delivery models from one single funding source to multiple partners contributing to a pot. Cost is not insurmountable but needs realistic scoping of deliverable work with resourcing scoped. This helps to maintain momentum.

Ross arrived and explained his role and remit to Anna.

Angela reminded the group of the need and opportunity to report progress from the group to the March Area Community Planning Groups.

Action: Stan to liaise with Anna about colleagues to attend the group in January/February.

4. Engagement Update – Alison/Becky/Ross

Becky reported that Nicola Reaney has set up a Basecamp group. Becky has populated it with documents shared at the October meeting plus information on relevant funds. She encouraged group members to add to the draft logic model to help clarify what the group is looking to achieve and to inform an engagement plan. She emphasised that all ideas were welcome regardless of perceived level of expertise.

Becky also encouraged input regarding what funding opportunities would be useful.

Ross reported that Alison has spoken to Rona but due to competing priorities arising from the emergence of the Omicron Covid19 variant, they have not managed to get

a diary date yet. It was agreed that this action would be rolled over to the next meeting.

Action: all to review materials on Basecamp and comment on the logic model.

5. Membership

Stan has been struggling to get Transport Scotland or SEPA involved in the group. Angela suggested that Scottish Water could be a valuable partner: they are very innovative and have done lots of work on micro-hydro schemes and on vulnerability. Ross agree they will be an important partner in progressing area-wide work. Ross also noted they have capacity issues at times with their network. He has a contact in Scottish Water Horizons whom he can invite.

Stan noted that the Community Planning Partnership does not include private sector orgs and wondered what policies there are regarding their involvement in CPP sub-groups such as this. **Action – Becky** to check. Anna indicated that Sniffer has contacts with all the agencies but has found they need to understand the vision or plans of groups such as this one to see where they can justify getting involved. The next stages of work will provide leverage to get them involved and Sniffer can share examples of how that has played out in other groups' work. This will be useful even if they can't actually be involved in the partnership work.

Cathleen has been looking into the National Planning Framework 4 (led by MSP Kevin Stuart) in her role within Scottish Rural Action and reported that the group's work will have lots of links with this. Theresa noted that it will also be strongly aligned with spatial plans. She shared a [link](#) and offered to find out the timeline for submission of final Regional Spatial Strategies.

Actions: Stan – will have a look at this. **Theresa** to report back on timeline for RSS.

Young MSPs – Stan has spoken to Ann Kennovin (Dunoon CLD Youth Worker). Of the three new Members of the Scottish Youth Parliament, two cited climate change as their main interests. Stan suggested making introductions and inviting them to join the group. **Actions: Cathleen** offered to approach the MYSP based in Dunoon. **Stan** to ask David Rennie if he can approach the one based in Bute.

6. AOB

a) Argyll Rally

Willie had submitted an email request for the group to table a motion demanding that Argyll and Bute Council refuse permission for the Argyll Rally. Stan reported that in response to a similar request at the December Community Planning Partnership Management Committee, Pippa Milne surmised that it is not our role to place demands on partners through the CPP process. As this group is a subset of the CPP, should the same approach be taken? Laura asked if a softer approach (e.g. asking for emissions to be offset) could offer a compromise. Charles acts as community liaison with the Rally and reported that the community is very split on the issue. He didn't feel it is for this group to deal with; Cathleen agreed. Ross highlighted the issue of organisations' sovereignty around subjects such as licencing. Individuals in the group are free to make representations but such campaigning is not necessarily within the group's remit.

Action: Stan to inform Willie that the group did not consider it appropriate to take this action forward.

b) Upcoming changes to agricultural policy and funding

Bill reported that the UK has now withdrawn from the EU's Common Agricultural Policy. After an interim programme of stability and simplicity until 2023, successor policies are under development to be in place by 2024-5. The recently announced National Test Programme will provide up to £50m investment over the next three years to reduce emissions from agriculture. One track will work with a focus group of farmers and crofters (including from A&B) to understand how sustainable agriculture can be supported such that it determines the level of support provided. A second track is putting in place livestock data and performance systems to address greenhouse gas emissions from farming. Results from both tracks will inform development of a system to reward farmers both for producing food and for improving biodiversity and emissions. The group discussed whether its work might be eligible for funding under this programme. Bill thought it might, and would keep the group informed.

A wide-ranging discussion about carbon credits followed. Currently, credits offer financial only rewards to farmers with damaged peatland under restoration. Ross noted that the credits offer significant opportunities for transformation and benefit for A&B. He is often asked about them but finds it difficult to fully understand the totality and monitoring of the issue. The group would benefit from an awareness of how the market operates and how food producers' own offsetting needs should be balanced against potential gain from selling credits. Laura agreed that carbon credits may be the strongest card A&B holds and knowledge of how they are working would be valuable. Bill is not directly involved but will be able to come back with updates; once pilot farms are recruited to the NTP, they may also be able to talk to the group about what practical actions they are taking in this sphere.

Anna explained that at a national level, the Climate Finance group in Adaptation Scotland is looking at carbon credits and lots of related finance options. It will be publishing information in the new year, which Anna can share if of interest. She noted that a saltmarsh code is also being developed.

Stan is on the stakeholder group for a big piece of work on how carbon credits can be used to create community benefit and felt there is scope to learn a lot from it. The Woodland Carbon Code up and running but a comparable Peatland code is not yet in place. 75% of peatlands are currently emitting carbon so the Peatland Restoration Fund is paying farmers to return to sequestering condition, but as this doesn't generate any income until land is restored and sold, immediate benefits to farmers are unclear. Bill has recently been researching the various financial models available to farmers and offered to share a useful presentation within the Basecamp files (not for wider sharing).

Action: Bill to upload file to Basecamp.

c) Mapping

Jamie recapped his ECOconnect mapping project. He would like to see the social and economic side of natural capital brought into the same online space as project mapping. This could be an effective live working documents as well as a resource. It could be offered using the free GreenMap resource. A fuller regional map would be too much information for one person to maintain. If each area audited/monitored their own area (within the CPP), results could be collated on one site Are there other ways to do it, such as through a Trust already active in A&B, as a pilot? Stan suggested that ACT seems the ideal lead but recognised that it does not have enough staff. Cathleen suggested the Community Councils, which could then feed into the CPP. Angela felt they would need a good framework to follow as the 86 CCs are all very different and some are moribund. Jamie offered to share information on Basecamp including some green mapping Dunoon Area Alliance has done. Jamie confirmed that once collected, data could be collated into a single map that he would manage. He could deliver this within a few weeks. Angela expressed interest in acting as a pilot project. Becky noted its potential utility as an engagement tool.

Actions: Jamie to share information on Basecamp. **Angela and Jamie** to discuss a Helensburgh pilot.

d) Climate Change funding / page updated

Becky reported that David Rennie has updated the funding search on the A&B Council [climate change web page](#). He has received some interest from groups keen to include links and will update information as he receives it.

David also highlighted the new British Science Association's Highlands and Islands Climate Change Community Grant (closing end January 2022). Becky noted that she had posted this on Basecamp. It is a small grant scheme of up to £4500 supporting community groups in the Highlands and Islands to work with a researcher to run a project on a local climate change issue. Becky has good contacts with researchers and the scheme organisers so is happy to advise.

e) Action grid

As the meeting was over-running, Becky offered to upload the action grid (below) to Basecamp and asked people to comment on progress of actions against their names.

7. Date and time of next meeting

Thursday 20th January, 10:00-11:30

CPP CLIMATE CHANGE GROUP ACTION GRID – at 16th December 2021

Complete	In Progress	Outstanding	<i>Please highlight actions as per traffic light system to show progress</i>
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Date Set	Action	Who	Required by Date
10/9/21	It was agreed that the CPP MC should be approached for funding. Stan to table a paper with that request to the next CPP MC.	Stan	15 September 21
10/9/21	New mission statement to be drafted.	Charles / Cathleen	21 October 21
28/10/21	Alison to share engagement toolkit with the group	Alison	18 November 21
28/10/21	Becky to share the information that she finds from looking at that SG COP 26 engagement strategy.	Becky	18 November 21
28/10/21	All group members to send David details of any other sites that you would like to see highlighting a link to the council Climate Webpages	All	18 November 21
28/10/21	David to do a search to see what funding is available for the group and advise Stan of results. Ask Governance to add the website link to regular Community Council communications.	David	18 November 21
18/11/21	Becky to circulate logic model with minutes for input.	Becky	19 November 21
18/11/21	Alison, Ross to meet with Rona.	Alison/Ross	16 December 21
18/11/21	Alison, Ross, Becky to meet and feed back	Alison/Ross/Becky	16 December 21
18/11/21	Becky to enquire about setting up a Basecamp group and report back.	Becky	16 December 21
18/11/21	Ross and Stan to approach Sniffer.	Ross/Stan	16 December 21
18/11/21	Becky to circulate Ross's slides with minutes.	Becky	16 December 21
16/12/21	Liaise with Anna Beswick (Sniffer) to invite appropriate parties to attend Jan/Feb meetings	Stan	23 rd December 21
16/12/21	Review materials on Basecamp and comment on the logic model	All	20 th January 22
16/12/21	Check policies relating to private sector organisation involvement in CPP groups	Becky	20 th January 22

16/12/21	Look into links with National Planning Framework 4 deliverables for Argyll and Bute/ timeline for Rural Spatial Strategies	Stan/Theresa	20 th January 22
16/12/21	Approach new Members of Scottish Youth Parliament about joining group	Cathleen/Stan (via David Rennie)	20 th January 22
16/12/21	Inform Willie of discussion outcome re: Argyll Rally	Stan	20 th January 22
16/12/21	Upload resources to Basecamp (presentation on carbon credits – Bill; Green Mapping example from Dunoon Area Alliance – Jamie)	Bill/Jamie	20 th January 22
16/12/21	Liaise on pilot Green Map input for Helensburgh area	Jamie/Angela	20 th January 22

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Argyll and Bute Community Planning Partnership**Mid Argyll, Kintyre and the Islands Area Community Planning Group****2 February 2022**

Community Planning Partnership Management Committee Update

This briefing relates to the meeting of the Community Planning Partnership (CPP) Management Committee which was held on 8 December 2021. The briefing is for noting and relevant discussion.

Summary

The CPP Management Committee met on the 8th December 2021 with the meeting being held virtually given the current restrictions in place and in line with the Council's current approach.

This update provides an overview of the discussion which took place.

Reports which were discussed at the meeting can be found here [Browse meetings - Argyll and Bute Community Planning Partnership - Management Committee - Argyll and Bute Council \(argyll-bute.gov.uk\)](#)

Highlights**Matters Arising from Area Community Planning Groups**

- An update was provided on the discussions which had taken place at all 4 Area Community Planning Groups which had been held in November 2021. The meetings had been well attended and there had been a variety of interesting presentations given.
- The Management Committee noted the current situation in regard to office bearer positions with a number of vacancies. The Chair encouraged partners to get involved in the ACPGs possibly with a view to taking on one of the positions.
- It was also agreed that officers would work towards creating a short video which can be shared which would highlight the benefits of taking on an office bearer position.
- There was some discussion around future arrangements for ACPGs with it being noted that the council is currently undertaking a review of Political Management Arrangements which may involve looking at the ACPG and the possibilities for future operation.

Cross Cutting Themes

Climate Change

Stan advised that the Climate Change Working Group (CCWG) had met twice since the last Management Committee and held a wider Short Life Working Group to develop a climate change strategy and plans to get to net zero in Argyll and Bute. There is now a vision for the “what” for adaptation, mitigation and engagement plans, focus now turns to how to write the plans and strategies. They are working with external practitioners to look at best way to do that and the required fundraising. Alison McGrory and Becky Hothersall are leading on developing an initial engagement plan to inform and engage on the journey we are taking to meet net zero to the wider Argyll and Bute population.

Community Wealth Building

Takki Sulaiman from the TSI gave a presentation on Community Wealth Building and work being taken forward on behalf of the CPP. Community Wealth Building looks at how the concentration of wealth away from individuals to corporations creates inequality. The aim is that wealth should be generated and kept locally. The pillars of Community Wealth Building cut across a number of existing strategies and the team are looking at policy planning and mapping to pull together information on how existing strategies can be adapted or amended to take advantage of, and identify where we are already delivering aspects of Community Wealth Building.

Child Poverty

The Child Poverty Working Group (CPWG) has met and discussed the roll out of free school meals for P5 taking effect from January (so P1 to P5 will be entitled to a free lunch). It was noted that a project officer is now in place for the work around period products and ensuring that communities are being engaged around how we meet the requirements on that Act, extending the support from schools to communities. It was noted that it is everyone’s responsibility to deal with poverty issues and fuel poverty was highlighted as a significant concern. The CPWG will be taking the poverty agenda forward with support from partners.

Financial Inclusion

Fergus Walker provided an update on some of the work being undertaken by his team in regards to financial inclusion. This includes the Flexible Food Fund which is operated in conjunction with AliEnergy and the Community Food Forum and has recently been highly commended for the work being carried out.

Fergus also advised on the project to provide school clothing banks across Argyll and Bute. It is proposed to have banks in Rothesay, Islay and Dunoon which will be set up by June 2022 in time for the new school term. It is thereafter proposed to introduce a scheme in the Oban, Lorn and the Isles area later in 2022.

Digital

Iain Macinnes was in attendance and provided a very detailed and informative presentation on the existing and planned connectivity of fibre digital infrastructure across Argyll and Bute. It was noted that the Scottish Government has committed to providing full fibre access to 100% of properties which will be delivered using a variety of means.

Building Back Better (Communities)

Rona Gold updated on the work of the Building Back Better (Communities) group with it being noted that recruitment for the Building Back Better worker has been completed and that another post has been agreed which will oversee and lead on work to support community groups, lead on Test and Protect, support volunteers, transport and vaccination support.

2022 and working towards a revision of the Argyll and Bute Outcome Improvement Plan (ABOIP)

The existing ABOIP runs until 2023, it was noted that this would be the first refresh of the plan in 10 years. Plans for the refresh were outlined with the next year being used to look at ideas for the new plan which will be followed by engagement with communities on the outcomes. The ABOIP is the overarching plan of shared priorities for the area and should align with the Council's Corporate Plan which will be refreshed following the elections in May to reflect the new Council's priorities. A further update will be brought to the Management Committee meeting in March.

Outcome 6

(a) Rural Crime and Community Planning

Police Scotland have instigated a renewed look at a partnership approach to rural crime. Rural crime has an impact on our communities and the need to keep communities informed was highlighted. It is important to get information from communities when there is incidence of rural crime, particularly when it involves those who are not from the local area. It was noted that there had been some recent

arrests of a number of offenders, who had travelled a considerable distance into a community to commit crime at 3am.

Outcome 1 – Recruitment and Retention SLWG update

Anthony Standing provided a detailed presentation which highlighted the complex issues being looked at by the Short Life Working Group (SLWG) across this cross cutting theme on investment in recruitment, population size and retention of staff. The SLWG contains representatives from Highland and Islands Enterprise, Skills Development Scotland, Argyll and Bute Council, NHS Highland and Police Scotland. The group have looked at what is currently being done on this at a National, Highlands and Islands and Argyll and Bute area level to identify priority gaps and challenges. Multiple factors affect this including demographic trends, Brexit, unprecedented change to labour market from AI and automation etc. transition to net zero, nature of available work and Covid. There are labour market shortages in Hospitality and Tourism, food and drink, road haulage, construction and “Other” (Health social care digital economy).

In Argyll and Bute from 2021 - 2024 there is expected be approximately 3900 job opportunities with 44% of those requiring higher/degree level qualifications. It was noted that housing remains a key issue in attracting people to the area.

AOCB

(a) Newly elected Members of the Scottish Youth Parliament for Argyll and Bute

It was noted that Chloe Meikle - Helensburgh and Lomond Youth Forum, Ryan Macintyre - Dunoon Grammar School and Baileigh McIntyre - Rothesay Academy have been elected to the Scottish Youth Parliament and would be invited as formal members of the CPP Management Committee at the March 2022 meeting.

For further information, please contact:

Shona Barton, Committee Manager, Argyll and Bute Council (01436) 657605
Shona.barton@argyll-bute.gov.uk

Argyll and Bute Community Planning Partnership**Mid Argyll, Kintyre and the Islands Area Community Planning Group****02 February 2022**

Area Community Planning Group Governance Arrangements

Summary

The report asks the Mid Argyll, Kintyre and the Islands Area Community Planning Group to review the current Terms of Reference, the membership of the Group and also asks members to note the dates for meetings up until May 2023.

1. Purpose

- 1.1 The purpose of this report is to confirm the governance arrangements of the Mid Argyll, Kintyre and the Islands (MAKI) Area Community Planning Group (Area CPG), specifically the Terms of Reference, membership and note future meeting dates.

2. Recommendations

2.1 Area CPG members are requested to:

- Consider and adopt the Terms of Reference submitted in this report (Appendix 1) and to agree that these be reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the Area CPG as it develops over time.
- Consider and agree the membership of the group as attached (Appendix 2) and to agree that the membership of the group be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.
- To note the future meeting dates submitted in this report.

3. Detail

- 3.1 The Area CPG Terms of Reference were last reviewed and agreed in February 2021. An updated version, which has been amended to reflect some changes in language and terminology, is attached at Appendix 1.
- 3.2 The membership of the Area CPG was last reviewed in February 2021. The Area CPG are asked to consider whether any changes should be made to the membership, details of which are attached at Appendix 2.
- 3.3 The membership will be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time, however there is provision for additional organisations to join the group at any stage to accommodate local circumstances.
- 3.4 Historically meeting dates for Area Community Planning Groups are scheduled approximately half way between the programmed meetings of the Community Planning Partnership Management Committees to enable effective and timeous reporting of matters to that committee. However, as Local Government Elections will be held during May 2022 there will be a slight deviation to this programme. Members are therefore asked to note that the Mid Argyll, Kintyre and the Islands Area CPG will next meet on Tuesday 26th April 2022.

Future meeting dates for the Mid Argyll, Kintyre and the Islands Area CPG for 2022/23 will be:-

- Wednesday 31 August 2022
- Wednesday 02 November 2022
- Wednesday 01 February 2023
- Wednesday 03 May 2023

4. Conclusion

- 4.1 Given the development of Local Action Plans and the future focus of the work of Area Community Planning Groups the meeting is asked to review and agree the attached Terms of Reference and the current membership.

5. SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

For further information please contact:

Stuart McLean, Committee Manager, Argyll and Bute Council
Tel 01436 658 717

Appendix 1 – Terms of Reference
Appendix 2 – Membership list

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Argyll and Bute Community Planning Partnership

Terms of Reference: Mid Argyll, Kintyre and the Islands Area Community Planning Group

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is a sub group, and reports to, the Argyll and Bute Community Planning Partnership's Management Committee.

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Mid Argyll, Kintyre and the Islands.

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery, as set out in the Community Empowerment (Scotland) Act 2015, at a local level by:

- Contributing to the oversight role of the whole partnership by means of highlighting issues of a partnership nature that cannot be resolved locally through the Area Community Planning Group, to the Community Planning Partnership Management Committee.
- Acting on behalf of the Community Planning Partnership via its Management Committee to oversee the implementation of Community Planning Action Plans (known as 'locality plans' within the Community Empowerment Act).
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Community Planning Partnership via the Management Committee.

Role

The role of the Mid Argyll, Kintyre and the Islands Area Community Planning Group is to:

- Oversee the development and implementation of the Area Community Planning Action Plan for Mid Argyll, Kintyre and the Islands.
- Encourage effective working across community planning partners at an area level.
- Act as a conduit to ensure that local priorities are met and local issues addressed.

Remit

The Mid Argyll, Kintyre and the Islands Area Community Planning Group has the authority to:

- contribute to the development of an Area Community Planning Action Plan for Mid Argyll, Kintyre and the Islands.
- monitor progress of the Area Community Planning Action Plan for Mid Argyll, Kintyre and the Islands.

- provide the scrutiny role for the Community Planning Partnership within Mid Argyll, Kintyre and the Islands considering regular performance monitoring reports and providing information to the Management Committee by submitting written reports on challenges that cannot be resolved locally, where these challenges relate to partnership working and not single agencies. A representative of a community group or statutory body or business that is not a member of the group may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item.
- form short term working groups to undertake defined pieces of work as required by the group.
- engage with communities within Mid Argyll, Kintyre and the Islands to understand their needs.
- inform and consult on issues relating to Community Planning at an area level.
- contribute to a Community Planning annual report for Argyll and Bute on progress on the agreed outcomes and best practice in partnership working.

Short Term Working Groups

Short Term Working Groups initiated by the Mid Argyll, Kintyre and the Islands area Community Planning Group must:

- be approved at a meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group and its purpose recorded in the minute of the meeting, with clarity on the objective and output of the group and the start and end date of the work.
- have a named member of the Mid Argyll, Kintyre and the Islands area Community Planning Group acting as lead officer for the group.
- have a list of members of the group agreed at inception.
- have an appropriate source of administrative support identified and agreed at inception
- Where relevant, have an appropriate funding package identified at inception and a named member of the short term working group undertaking financial responsibility for the initiative.
- provide regular reports of activity and progress to the Mid Argyll, Kintyre and the Islands Area Community Planning Group.
- any changes to the above must be approved by the Mid Argyll, Kintyre and the Islands Area Community Planning Group and recorded in the minute of the meeting.

Equal Opportunities & Fairer Scotland Duty

The Mid Argyll, Kintyre and the Islands Area Community Planning Group will ensure that equal opportunities are considered in each of their remitted activities, any expected negative impacts are mitigated and that promotion of equal opportunities is central to its on-going activities.

In doing so The Mid Argyll, Kintyre and the Islands Area Community Planning Group will consider the responsibilities placed on it by The Fairer Scotland Duty. This duty places a legal responsibility on particular public bodies in Scotland to pay due regard to (actively consider) how they can reduce inequalities of outcome, caused by socio-economic disadvantage, when making strategic decisions.

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Mid Argyll, Kintyre and the Islands area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Mid Argyll, Kintyre and the Islands area with an interest in at least one of the outcomes identified in the Argyll and Bute Outcome Improvement Plan.
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council Mid Argyll, Kintyre and the Islands Area Committee and, one other Elected Member from an Argyll & Bute Council Mid Argyll, Kintyre and the Islands Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.

In order to ensure democratic accountability, community councils situated within the Mid Argyll, Kintyre and the Islands area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Mid Argyll, Kintyre and the Islands area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.

- In order to comply with legislation which governs Community Planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group where relevant.
- In order to reflect the needs of the community and range of activities covered by the Area Community Planning Action Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Mid Argyll, Kintyre and the Islands Area Community Planning Group members have the following responsibilities:

- To consistently attend the scheduled Mid Argyll, Kintyre and the Islands Area Community Planning Group meetings. (Consistency in attendance by members is necessary to build momentum and progress the activities of the group).
- Appoint a substitute to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the Mid Argyll, Kintyre and the Islands Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Mid Argyll, Kintyre and the Islands Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's Local Outcome Improvement Plan) on behalf of the community at Mid Argyll, Kintyre and the Islands Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of the Mid Argyll, Kintyre and the Islands Area Community Planning Action Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Mid Argyll, Kintyre and the Islands Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- The outgoing Chair and Vice Chair can stand for re-election at the end of the two year period.
- However, no one person can serve in the role of Chair or Vice Chair for more than two consecutive two year periods.
- Should either the Chair or Vice Chair resign their position during their term of office, the office bearer must either notify the group in person at a scheduled Area CPG meeting or contact the chair in writing advising formally of their intention to stand down. Members will be advised of the resignation timeously and an election to fill the vacant post will be conducted at the next scheduled Area CPG meeting.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Mid Argyll, Kintyre and the Islands Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Mid Argyll, Kintyre and the Islands Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status.
- Each member has one vote.
- The Chair retains the casting vote.
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome.
- The minutes should clearly record who or whatever organisation is responsible for action.
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote.

Accountability

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee.
- Community within its local area.

Support

The Mid Argyll, Kintyre and the Islands Area Community Planning Group will be supported by:

- A Lead Officer to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Legal and Regulatory Support.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the Mid Argyll, Kintyre and the Islands Area Community Planning Group will normally be issued 7 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion.
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is encouraged to share any best practice in partnership working locally with the wider Community Planning Partnership. Case studies and examples of partnership working making a difference can be sent to cppadmin@argyll-bute.gov.uk to be shared and promoted. For example this may be through the regular CPP e-Bulletin. The CPP e-Bulletin is available to members of the Area Community Planning Groups and sign up is via cppadmin@argyll-bute.gov.uk. Paper copies are available and it is downloadable from the webpage.

Winding Up

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the Mid Argyll, Kintyre and the Islands Area Community Planning Group will cease to exist by default.
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer

required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area.

Approved and adopted at the Mid Argyll, Kintyre and the Islands Area Community Planning Group meeting held on 4th March 2015.

Amended March 2015 to reflect a change in the meeting cycle.

Amended March 2016 to clarify procedure if either the Chair or Vice Chair resigns during their term of office and change to number of days meeting papers are to be circulated prior to meeting date in line with current practice.

Amended February 2017 to clarify procedure if outgoing office bearer wishes to stand for re-election.

Amended February 2019 to clarify terms in respect of the Local Outcome Improvement Plan/ Area Community Planning Action Plan.

Amended February 2020 to reflect changes in language.

Amended February 2021 to clarify language and terminology and to include reference to Fairer Scotland Duty.

Amended February 2022 to clarify language and terminology.

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Mid Argyll, Kintyre and the Islands Area Community Planning Group Membership

Partner Organisation	Contact Name
Argyll and Bute Council	Cllr John Armour, Cllr Anne Horn, Cllr Donald MacMillan BEM
Community Councils	Southend, The Laggan, Campbeltown, West Kintyre, East Kintyre, Tarbert & Skipness, Gigha, Islay, Jura, Colonsay, South Knapdale, North Knapdale, Ardrishaig, Lochgilphead, West Lochfyne, Furnace, Inveraray, Dunadd, Craignish
Police Scotland	Inspector Paul Collins, PC Laura Evans, Chief Inspector Marlene Baillie, Sergeant Matthew Shaw
Scottish Fire and Rescue	David Moore, Barry Colvan
HM Coastguard	David Graham
Health and Social Care Partnership	Alison McGrory, Tracy Preece
Highlands and Islands Enterprise	Morag Goodfellow
TSI	Kirsten Johnston, Margaret Wallace
Argyll Community Housing Association (ACHA)	Yvonne Angus
Fyne Homes	Teresa (Tracy) Robertson, Colin Renfrew
West Highland Housing Association	Graeme Bruce
Living Well Network - MAKI	Antonia Baird, Tracy Chambers, Sandra Macintyre
Citizens Advice Bureaux	Jen Broadhurst
Kintyre Crime Prevention Panel	Andrew Hemmings
Clyde Fisherman's Association	Kenny McNab
National Farmers Union	Lucy Sumsion
Skills Development Scotland	Susan MacRae
Caledonian MacBrayne	Don McKillop
Department for Work and Pensions	Elizabeth MacBrayne, Kevin Allibone, May Cross
Live Argyll	Robert Judge
Live Argyll – Community Learning Service	Brian Smith, Dawn Park
Transport Scotland	Neil MacFarlane
Argyll College UHI	Dhonna McCallum, Jackie MacPherson, Mairi MacCuaig
South Islay Development Trust	Alyson McGillivray
South Kintyre Development Trust	Eric Spence
Tarbert and Skipness Community Trust	Jane Cowen

Scottish and Southern Energy	Caitlin Quinn
Time for Change Argyll and Bute	Cathy Cameron
Architecture and Design Scotland	Chiara Fingland, Ness Wright
Forestry and Land Scotland	Donald McNeill, Jeni West
Argyll and the Isles Tourism Co-Operative (Wild About Argyll)	Emma Clark
Culture Heritage and Arts (CHArts) Argyll and Isles	James Coutts, Kathleen O'Neill
Mid Argyll Chamber of Commerce	Jane MacLeod
We Are With You	Sandra MacIntyre

Argyll and Bute Community Planning Partnership**Mid Argyll, Kintyre and the Islands Area Community Planning Group****2 February 2022**

Appointment of Vice-Chair of the Mid Argyll, Kintyre and the Islands Area Community Planning Group

Summary

The following report provides information relating to the appointment of a Vice-Chair for the Mid Argyll, Kintyre and the Islands Area Community Planning Group. It outlines the expected time commitment and also gives information on the role. The Area Community Planning Group is asked to consider making an appointment to the position of Vice-Chair.

1. Purpose

1.1 This report asks the Area Community Planning Group to consider the appointment of a Vice-Chair.

2. Recommendations

2.1 The Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

3. Background

3.1 Rachel Whyte, who had served as Vice-Chair since 10th November 2020, submitted her resignation effective from 9th August 2021.

3.2 The Group subsequently considered the appointment of a Vice-Chair at the meetings held on 24th August 2021 and 3rd November 2021 and it was agreed to continue the report to the next meeting of the Group, as there had been no nominations for the role. The Group is therefore required to nominate a member to take on the role of Vice-Chair.

4. Detail

4.1 According to the Terms of Reference the Vice-Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.

4.2 In order to be considered as a candidate for the position of Vice-Chair the person must be a member of the Mid Argyll, Kintyre and the Islands Area Community Planning Group.

4.3 Some further information on the commitment required for the role:-

- Attend meetings of the Mid Argyll, Kintyre and the Islands Area Community Planning Group;
- Attend meetings of the Community Planning Partnership Management Committee or the Full Partnership, where the Chair is unable to attend;
- Time commitment of at least 4 Area Community Planning Group meetings per year ordinarily held in February, May, August and November and 4 pre-agenda meetings per year ordinarily held in January, April, August and October;
- To participate in any Short-Term Working Groups as required; and
- To engage with officers of the Council in terms of setting the Agenda for the Area Community Planning Group.

5. Conclusions

5.1 The Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

6. SOA Outcomes

6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

Name of Lead Officer

Patricia O'Neill, Governance Manager

For further information please contact:

Shona Barton, Committee Manager (01436) 657605